

# LINCOLN MEMORIAL UNIVERSITY

## CAYLOR SCHOOL OF NURSING

### GRADUATE CATALOG

2016-2017



**VALUES • EDUCATION • SERVICE**

Revised 7/26/16

**This handbook is designed to serve as a guide to the rules, policies, and services of the University: therefore, it is not intended to establish a contract and the University reserves the right to amend, modify, or change regulations, policies, and financial charges stated in this handbook throughout the year. In such case, the University will make reasonable efforts to notify the University community, in a timely manner, of any changes in policies and regulations. Notification shall be made via MyLMU, the University website, or to University issued e-mail accounts as deemed appropriate**

# LMU CSON GRADUATE CATALOG

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**LINCOLN MEMORIAL UNIVERSITY  
CAYLOR SCHOOL OF NURSING  
GRADUATE CATALOG 2016-2017**

Harrogate, Tennessee  
August 2016  
www.lmunet.edu

This edition of the *LMU CSON Graduate Catalog*, is effective August 1, 2016 and supersedes all others. Policies and information related to the Graduate Nursing programs are contained herein. The official Lincoln Memorial University Catalog is the preeminent source of academic policies and information for Lincoln Memorial University.

The policies, programs, curricula, and fees as set forth in this catalog are subject to change at any time at the discretion of Lincoln Memorial University (LMU). Because of the possibility of change or undetected error, important points of fact and interpretation should be confirmed by the appropriate University official.

It is Lincoln Memorial University policy that any established academic course within the graduate curriculum which is not offered within a given three-year period is automatically removed from the curriculum and the *LMU CSON Graduate Catalog*.

In support of the mission statement and the principles on which it is based, LMU is committed to equal opportunity for all students, staff, and faculty; and to nondiscrimination in the recruitment, admission, and retention of students and the recruitment, hiring, promotion, and retention of faculty and staff.

LMU reaffirms its commitment to personnel and educational policies that comply with the requirements applicable to equal opportunity/affirmative action laws, directives, executive orders, and regulations to the effect that no person at LMU shall, on the basis of age, color, creed, disability, ethnic/national origin, gender, military status, pregnancy, race, religion, sexual orientation, or any other class protected by applicable law, be excluded from participating in, or be denied benefits of, any employment or educational opportunity.

**LINCOLN MEMORIAL UNIVERSITY HERITAGE**

Lincoln Memorial University grew out of love and respect for Abraham Lincoln and today honors his name, values, and spirit. As the legend goes, in 1863 Lincoln commented to General O. O. Howard, a Union officer, that when the Civil War ended he hoped General Howard would organize a great university for the people of this area.

In the late 1800s, Colonel A. A. Arthur, an organizing agent of an English company, purchased the area where Lincoln Memorial University is located. His company built a hotel of 700 rooms called "The Four Seasons" as well as a hospital, an inn, a sanitarium, and other smaller buildings. Roads were laid and the grounds planted with a wide variety of shrubs and trees. In 1895 the company was forced to abandon its project when a financial panic swept England.

Reverend A. A. Meyers, a Congregationalist minister, came to the Cumberland Gap in 1888. He succeeded in opening the Harrow School, established for the purpose of provided elementary education to mountain youngsters. On a visit to the area to give a series of lectures at the Harrow School, General O. O. Howard remembered his commitment to fulfill Lincoln's request and he joined Reverend Myers, M. F. Overton, C. F. Eager, A. B. Kesterson, and M. Arthur in establishing Lincoln Memorial University. That group, along with Robert F. Patterson, a confederate veteran, became a board of directors and purchased The Four Seasons property. In commemoration of Lincoln's birthday, the institution was chartered by the State of Tennessee on February 12, 1897 as Lincoln Memorial University.

Since that time, Lincoln Memorial University has sought to provide educational opportunities, development of community leadership, and the expansion of economic and social forces within its region. More than 700 alumni have entered medical or legal practice in Appalachian communities. More than 3,500 have become professional educators, serving in positions ranging from elementary school teachers to university presidencies. Twenty-five graduates, including Jesse Stuart and James Still, have published widely recognized books, dramas, and musical compositions. The various works of Stuart and Still have been translated into many languages.

Lincoln Memorial University has enjoyed an outstanding international partnership with the Kanto International Senior High School in Tokyo, Japan. Since 1979, more than 4,000 Kanto students have visited the campus and studied English as a Second language along with a curriculum including history, communications, American culture, home study, and various activities.

Today the main campus of the University remains at the Harrogate, Tennessee site. There are numerous extended learning sites of the University in the Tennessee and a site in Corbin, Kentucky.

The faculty, students, and administrative personnel work together at Lincoln Memorial University to build a supportive community that cares for persons and fosters individual creativity and growth. Under dynamic, experienced administrative leadership and a committed, well-prepared faculty, LMU has an atmosphere of openness and concern for the needs of each individual and sets a premium on creating the best conditions for learning. The University exists for students and shows genuine concern for the students' development of knowledge and skills for use in confronting the challenges of the modern world.

## **LINCOLN MEMORIAL UNIVERSITY ACCREDITATION**

Lincoln Memorial University (LMU) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Lincoln Memorial University.

Individual program accreditation has been granted by:

- Accreditation Commission for Education in Nursing, Inc.
- Accreditation Review Commission on Education for the Physician Assistant, Inc.
- Accrediting Council for Business Schools and Programs
- American Osteopathic Association-Commission on Osteopathic College Accreditation
- American Veterinary Medical Association-Council on Veterinary Technology Education and Activities
- Commission on Accreditation of Athletic Training Education
- Council for Accreditation of Counseling and Related Educational Program
- Council on Social Work Education
- National Accrediting Agency for Clinical Laboratory Sciences
- National Board of Certification and Recertification of Nurse Anesthetists (NBCRNA)
- National Council for Accreditation of Teacher Education

Individual program approval has been granted by:

- Kentucky Board of Nursing
- Kentucky Council on Postsecondary Education
- State of Tennessee Department of Education
- Tennessee Board of Law Examiners
- Tennessee Board of Nursing
- Tennessee Higher Education Commission

## **UNIVERSITY MEMBERSHIPS**

- Abraham Lincoln Association
- American Association for Higher Education
- American Association of Colleges of Nursing
- American Association of Collegiate Registrars and Admissions Officers
- American Association of Museums
- American Association for State and Local History
- The American Council on Education
- American Library Association
- American Universities in Russia, Ukraine
- Appalachian College Association
- Appalachian Consortium
- Appalachian Osteopathic Postgraduate Training Institute Consortium
- Association of College and Research Libraries
- Association of College and University Museums and Galleries
- Association for Gerontology in Higher Education
- Association of Governing Boards of Universities and Colleges
- Association of Independent Liberal Arts Colleges for Teacher Education
- Association for Supervision and Curriculum Development
- Association of Veterinary Technician Educators
- Broadcast Education Association
- Civil War Courier
- College and University Professional Association for Human Resources (National)
- College and University Professional Association for Human Resources (Tennessee)
- The College Board
- Consortium for the Advancement of Private Higher Education
- Council for Adult and Experiential Learning
- The Council for the Advancement and Support of Education
- Council for Higher Education Accreditation
- Council of Graduate Schools
- Council of Independent Colleges
- Council on Undergraduate Research
- East Tennessee College Alliance
- East Tennessee Historical Society

The Foundation for Independent Higher Education  
International Alliance for Higher Education  
International University and Business Consortium  
Interstate Career Fair  
Kentucky Civil War Roundtable  
Kentucky Association of Museums  
Kingsport Higher Education Consortium  
Knoxville Area Health Science Library Consortium  
The Lincoln Group  
LYRASIS  
Medical Library Association  
Museum Store Association  
National Association of College and University Business Officers  
National Association of Foreign Student Advisors  
National Association of Independent Colleges and Universities  
National Association of Student Financial Aid Administrators  
National Association of Student Personnel Administrators  
National Career Development Association  
National Collegiate Athletic Association  
National Collegiate Honors Council  
National Council of Educational Opportunity Associations  
National League for Nursing  
National Organization of Nurse Practitioner Faculties  
Oak Ridge Associated Universities  
Private College Consortium for International Studies  
Rural Health Association of Tennessee  
Society for Advancement of Management (SAM)  
South Atlantic Conference  
Southeastern Library Network  
Southern Association of Collegiate Registrars and Admissions Officers  
Southeastern Museums Conference  
TENN-SHARE  
Tennessee Association of Colleges and Employers  
Tennessee Association of Colleges for Teacher Education  
Tennessee Association of Collegiate Registrars and Admissions Officers  
Tennessee Association of Museums  
The Tennessee College Association  
Tennessee Career Development Association  
Tennessee Conference of Graduate Schools  
Tennessee Educational Association of Veterans Program Administrators  
Tennessee Hospital Association  
Tennessee Independent Colleges and Universities Association  
Tennessee Osteopathic Medical Association  
Veterinary Information Network  
Virginia Association of Museums

## **MISSION AND PURPOSE OF THE UNIVERSITY**

Lincoln Memorial University is a values-based learning community dedicated to providing educational experiences in the liberal arts and professional studies. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

The University is committed to teaching, research, and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to advance life throughout the Appalachian region and beyond.

*Revised July 8, 2015; approved by the Board of Trustees, May 6, 2016.*

## **INSTITUTIONAL GOALS**

Lincoln Memorial University is a private, independent, non-sectarian University with a clearly defined mission that distinguishes it from other educational institutions. While the University cherishes its heritage and rich traditions, it recognizes that dynamic growth and change are required to meet the needs of today's students. The University has identified the following institutional goals, which are derived from its mission and reflect its vision for the future:

1. Make educational opportunities available to all persons without reference to social status. The University seeks to maximize enrollment by strengthening recruitment efforts and increasing student retention through the creation of an academic and social environment that facilitates success and rewards achievement.
2. Maintain fiscal integrity in all its activities, programs and operations through concerted efforts to continuously increase its endowment and financial standing.
3. Provide quality educational experiences that have their foundation in the liberal arts and professional studies, promote high personal standards and produce graduates with relevant career skills to compete in an ever-changing, increasingly global market.
4. Advance the Cumberland Gap and Appalachian region through community service programs in continuing education, leadership development, recreation and the fine and performing arts.
5. Serve as a critical educational, cultural, and recreational center for the area, and to develop and maintain facilities, which are safe, accessible, and conducive to the development of body, mind and spirit.
6. Attract and retain a diverse and highly qualified faculty and staff, committed to teaching, research and service.
7. Commit resources to support the teaching, research, and service role of the Institution.
8. Support faculty and staff development programs with priority for allocation of resources determined by institutional needs.
9. Increase technology for all educational sites. Specifically, the University seeks to continuously improve its computer and other technological resources for faculty, staff and students.
10. Develop and implement academic programs in response to anticipated or demonstrated educational need, and to continuously evaluate and improve the effectiveness of current programs.
11. Provide a caring and nurturing environment where students, faculty and staff with varied talents, experiences and aspirations come together to form a diverse community that encourages students to grow intellectually and personally to meet their academic and career goals.
12. Provide quality educational opportunities through selected degree programs for students who live or work a significant distance from the Lincoln Memorial University main campus, and for whom other options are not as accessible or satisfactory.

## **NURSING PROGRAM HISTORY**

In response to the University's mission, Nursing was established as a major in 1974 with the Associate of Science in Nursing (ASN) Degree. Because of the growing health care needs of the region, Nursing expanded the ASN program to extended sites and initiated the Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) program in 1987. In fall 2010, the BSN generic option commenced in response to state and community needs. The Caylor School of Nursing's mission "seeks to respond to the needs of nursing education and health care in the surrounding communities by preparing nurses at multiple levels." Therefore, the Master of Science in Nursing (MSN) degree was established in 2006 and the online post-master's Doctor of Nursing Practice (DNP) degree was established in 2015. Both the MSN and the DNP degrees offer professional nurses extended educational options, and provide surrounding and distant communities with advanced practice nurses to meet the dynamic health care needs within the specific area. Presently, the Caylor School of Nursing (CSON) offers MSN concentrations as a Family Nurse Practitioner, Nurse Anesthetist, and Family Psychiatric & Mental Health Nurse Practitioner. For further information on the school's MSN or DNP programs, please contact the Director of CSON Enrollment, Sherry Pearman (sherry.pearman@lmunet.edu).

### **NURSING PROGRAM ACCREDITATION/APPROVALS**

Nursing program accreditation has been granted by the Accreditation Commission for Education in Nursing, Inc. (ACEN) formerly known as National League for Nursing Accrediting Commission (NLNAC). The Associate of Science in Nursing (ASN) program, the Bachelor of Science in Nursing (BSN) program, the Master of Science in Nursing (MSN) program, and the Doctor of Nursing Practice (DNP) program at LMU are all fully accredited by ACEN. Additionally the Nurse Anesthesia Concentration has been accredited by the Council on Accreditation (COA) of Nurse Anesthesia Educational Programs. Contact the ACEN at 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326 or call 404-975-5000 or visit [www.acenursing.org](http://www.acenursing.org) for questions about the accreditation of Lincoln Memorial University. Contact the COA at 222 S. Prospect Avenue, Park Ridge, IL 60068 or call 847-655-1160 for questions about the accreditation of Lincoln Memorial University.

The undergraduate programs and the MSN program are fully approved by the Tennessee Board of Nursing. The ASN program offered at the Corbin, Kentucky, extended site has been approved by the Kentucky Board of Nursing.

All nursing programs have received approval from Southern Association of Colleges and Schools (SACS). Contact SACS at 1866 Southern Lane, Decatur, GA 30033 or call (404) 679-4500 for questions regarding accreditation of Lincoln Memorial University programs.



# LINCOLN MEMORIAL UNIVERSITY

## Academic Calendar 2016-2017

Official University Holidays (Offices closed/no classes):

**2016:** September 5; November 23-25; December 26-31

**2017:** January 1; April 14; May 29 and July 4.

**Faculty/Staff Conference Week:** August 8 - 12

### Fall Semester 2016 – 76 class days – 5 exam days

Final Registration before classes begin .....	August 12
New Student Survival Weekend .....	August 13
Matriculation Ceremony (11 a.m.) .....	August 13
Residence halls open (8a.m.) .....	August 14
Classes begin .....	August 15
Last day to complete registration/add classes .....	August 24
Labor Day (no classes, residence halls remain open).....	September 5
<b>Last day to drop course without “WD”</b> .....	September 13
Homecoming (classes held as scheduled) .....	October 7 - 8
Mid-term.....	October 10 – 14
<b>Last day to drop course without “F”</b> .....	October 21
Early registration begins .....	October 24
Thanksgiving holiday (no classes).....	November 23 - 25
Residence halls open (1 p.m.) .....	November 27
Classes end.....	December 2
Final exams .....	December 5 - 9
Commencement (11 a.m.).....	December 10
Residence halls close (2 p.m.).....	December 10

### Spring Semester 2017 – 74 class days – 5 exam days

Final Registration before classes begin .....	January 6
Residence halls open (8a.m.) .....	January 8
Classes begin .....	January 9
Martin Luther King Day (special activities).....	January 16
Last day to complete registration/add classes .....	January 18
<b>Last day to drop course without “WD”</b> .....	February 7
Lincoln Day/Founders Day (special activities).....	February 13
Mid-term.....	Feb. 27 – March 3
<b>Last day to drop course without “F”</b> .....	March 17
Residence halls close (5 p.m.).....	March 17
Spring break (no classes) .....	March 20 – 24
Residence halls open (1 p.m.) .....	March 26
Early registration begins .....	March 27
Good Friday (no classes) .....	April 14
Classes end.....	April 28
Final exams .....	May 1 - 5
Commencement (11 a.m.).....	May 6
Residence halls close (2 p.m.).....	May 6

### Summer Term 2017 ..... May 15– Aug 4

Memorial Day (no classes) .....	May 29
Independence Day (no classes) .....	July 4

During the 12-week summer term, classes may meet 3 weeks, 4 weeks, etc., as long as the required number of contact hours is met.

## ACADEMIC INFORMATION

The Caylor School of Nursing at LMU offers the advanced practice nurse (APN) master's concentrations of Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP). Students who successfully complete the graduate nursing program will receive the Master of Science in Nursing (MSN) degree. Family Nurse Practitioner students will meet the eligibility criteria for both the American Nurses Credentialing Center (ANCC) and the American Academy of Nurse Practitioners (AANP) certification examinations. The Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) students will meet the eligibility criteria for the American Nurses Credentialing Center (ANCC). Nurse Anesthesia students will meet the eligibility criteria for the Council on Certification of Nurse Anesthetists National Certification Exam.

The DNP at LMU is a terminal degree and is a post-master's certificate program (PMC), which requires a Master's Degree in Nursing from a nationally accredited Commission on Collegiate Nursing Education (CCNE) or Accreditation Commission on Education in Nursing, Inc (ACEN) program. The student must have national certification as an Advanced Practice Registered Nurse or a minimum of one year of experience in a nursing administration role.

Upon admission to the graduate program, a faculty advisor is assigned to the student to help advise the student. However, the ultimate responsibility for meeting deadlines, knowing graduate program and individual state/agency requirements, rests with the student. It is particularly important that if, upon graduation, the student intends to re-locate and practice in a state other than Tennessee, Kentucky, or Virginia the student become familiar with the requirements for advanced practice in that state.

### Official Academic Records

The Office of the Registrar houses official academic records. The student's permanent academic record may contain the following:

1. Name
2. Social Security number (partial number since 1980) or numeric identifier
3. Chronological summary of Lincoln Memorial University coursework and final grades
4. Transfer credits, special credits (SC), and credits by examination (CE)
5. Degree earned
6. Date(s) degree requirements completed and degree conferred

Instructors report final grades to the Registrar at the end of the semester. Students receive individual grades electronically through WebAdvisor. Students who wish to receive a printed copy of his/her grades must submit a written request to the Office of the Registrar before the week of final exams.

To receive due consideration, any challenge regarding the accuracy of a student's academic record must be submitted in writing by that student to the Office of the Registrar within one year of the term in question.

The student may obtain or have forwarded to designated parties copies of his/her academic transcript by submitting a written request to the Office of the Registrar. The University cannot transmit transcripts electronically. The cost of each official transcript is \$4.00. The student's account with the Student Account Office must be paid in full and Perkins student loans must be in a current non-defaulted status prior to the release of official grades, academic transcripts, or access to WebAdvisor.

### Change of Name or Address

It is extremely important if the student experiences a change in name, residence, or mailing address, the Registrar's Office and the Caylor School of Nursing (CSON) must be notified immediately of the change. Any communication from the University which is mailed to the address on file with the Registrar's Office and/or the CSON will be considered to have been properly delivered. Former students should notify the CSON and the University of an address change in order to receive mailings from the university.

### Residency Requirement

There is no residency requirement. Tuition and fees are the same for in-state and out-of-state students.

### Applicable Catalog

The student must meet the requirements of the LMU Caylor School of Nursing *Graduate Catalog* in effect at the time of entry into the program and any applicable *Lincoln Memorial University Catalog* requirements in place at the time of entry into the program. In no case will a student be permitted to meet the requirements of a catalog in effect prior to initial graduate program enrollment.

### Graduate Degree Time Restriction/Limitations

All requirements for graduate degrees must be completed in no less than one (1) year and within seven (7) years of initial graduate enrollment. Exceptions to graduate requirements require approval of the Dean of the Caylor School of Nursing.

### Family Educational Rights and Privacy Act (FERPA)

The University complies with the provisions of the *Family Educational Rights and Privacy Act, 1974*, as amended. The law maintains that the institution will provide for the confidentiality of student education records.

No one outside the institution shall have access to, nor will LMU disclose information from, students' education records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing students financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All exceptions are permitted under the Act.

At its discretion LMU may provide directory information in accordance with the provision of the Act to include: student name, address, telephone number, major field of study, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, participation in officially recognized activities and sports, and weight and height of members of athletic teams. Currently enrolled students may withhold disclosure in writing to the attention of the Registrar.

Students may not inspect and review financial information submitted by their parents; confidential letters and recommendations associated with admissions, employment or job placement; honors to which they have waived their rights of inspection and review; or education records containing information about more than one student, in which case LMU will permit access only to that part of the record which pertains to the inquiring student.

Lincoln Memorial University maintains a list of all persons except other college officials who have received a copy of the student's education record. A copy of the University policy on the release of education records is on file in the President's Office and the Registrar's Office.

### **Early Registration and Late Registration**

Please refer to the policy in the current *Lincoln Memorial University Catalog*.

### **Change of Schedule (Add/Drop Courses)**

Occasionally the student may determine after the first or second class meeting that he/she needs or wishes to change his/her schedule by adding and/or dropping one or more classes. If a student in the graduate program must drop or add a course, it is important that he/she consult with the faculty advisor to work out a new plan of progression. Such changes can be made only by using the official *Change of Schedule* form and fully processing the change through the Registrar's Office and Finance Office.

The student may add courses on a space available basis to her/his schedule through "the last day to complete registration" as announced in the Academic Calendar, and beginning at that date there is a \$15 per course fee for adding or dropping courses.

Based on the Academic Calendar there are important deadlines which affect the grade or notation that will appear on the student's academic transcript. Students should refer to the Academic Calendar for deadline dates.

Please note the following withdrawal notations:

1. **Last day to drop without "WD"**: If the course is dropped before that date, the course will not appear on the transcript. If the course is dropped after that date, the course will appear on the transcript with a notation of WD (for "Withdraw").
2. **Last day to drop without "F"**: If the course is dropped after that date, the course will appear on the transcript with the grade of "F".

These deadline dates and the refund schedule will be determined by the Finance Office. Refund schedules pertaining to summer and mini-term are adjusted to the varying lengths of the terms.

### **Medical Withdrawal**

The didactic portions of concentration classes provide the theoretical basis for evidence based nursing practices applied in a practice setting. The practice application of academic theory in a practice setting reinforces the theoretical knowledge base needed to make evidence based practice decisions. In order to master the academic theory and the practice competencies that are the learning outcomes in concentration classes, students must take practice and didactic courses simultaneously.

If at any time during the term a student is unable to perform all of the Student Essential Function listed in the LMU/CSO handbook for a period exceeding two weeks, the appropriate course of action is to medically withdraw from the class. As an alternative to withdrawal, within two weeks of becoming unable to perform the essential student functions, a student must provide documentation from a medical provider that the student is able to perform all of the Student Essential Functions listed in the LMU/CSO handbook.

### **Withdrawal from the University**

"Withdrawal from the University" refers to the process which the student withdraws from ALL classes, from the residence hall (if applicable), and from any current student relationship with the University. The student initiates this process by obtaining a *Withdrawal Form* in the Office of the Registrar or from the Registrar's home page. The student must fill out the form and obtain the required signatures.

The student then contacts the Dean's Office at the Caylor School of Nursing. The form requires several administrative signatures: Dean of the Caylor School of Nursing, Advisor, Office of the Registrar, Finance Office, Financial Aid (if applicable), and the Bursar.

The student must return his/her student identification card, meal care (if applicable) and parking sticker to the Office of Student Services when withdrawing from the University.

Courses for which the student is registered will appear on the transcript with a notation of 'WD'. The official date of withdrawal will appear with the courses. The notation of WD does not calculate into the GPA.

Any student who ceases attending classes (in effect, leaves the University) prior to the end of the semester or summer term without completing official withdrawal from the University automatically receives the grade of "F" for the course(s), so noted on the student's academic transcript.

Withdrawal from the University does not affect the cumulative GPA of the student if processed by the close of "Last day to drop without F," as announced in the Academic Calendar. The financial status of the student is affected by withdrawal from the University.

**Any withdrawing student who has received a student loan must have an exit interview with a Financial Aid Counselor.**

## **Academic Integrity**

It is the aim of the faculty of LMU to foster a spirit of complete honesty and a high standard of academic integrity and conduct. The attempt of any student to present work as his/her own that he/she has not honestly performed is regarded by the faculty and administration as a serious offense and renders the offender liable to severe academic consequences and possible suspension. The CSON policy on code of ethics, academic integrity, cheating and plagiarism is found in the current *LMU CSON MSN Student Handbook*; *LMU CSON Doctor of Nursing Practice Student Handbook*.

## **Transfer of Credit:**

**MSN Students:** No credit may be transferred into the Nurse Anesthesia concentration. Six (6) credit hours may be transferred in to the Family Nurse Practitioner (FNP) and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentrations from accredited institutions offering the graduate nursing degree. Transfer of additional course work will be at the discretion of the Program/Concentration Director.

Transferred courses must have been taken for graduate credit and *must not have been applied towards a previous degree*. All transferred course work must carry a grade of “B” or higher. Advanced pharmacology and advanced health assessment must be taken within one year prior to beginning the initial clinical practicum in the concentration. *No credit will be given for advanced pharmacology and advanced health assessment taken at another institution*. No credit will be given for an advanced pathophysiology course that is greater than two (2) years old at the time of admission. No credit for other graduate nursing courses earned more than five (5) years ago can be transferred.

If the student proposes to replace a required nursing course with transferred credit, the student must submit a course syllabus and provide transcript evidence of having attained a grade of “B” or higher in the course. Course equivalency will be evaluated by the faculty currently teaching the LMU version of the course. The designated faculty will make a recommendation to the appropriate program director regarding substitution. All transfer credit into the MSN program must be approved by the appropriate director or the Dean of the Caylor School of Nursing.

**DNP Students:** Students entering the DNP program may transfer up to six (6) credit hours from accredited institutions offering the graduate degree. Transferred courses must have been taken for graduate credit and *must not have been applied toward a previous degree*. All transferred course work must carry a grade of “B” or higher. No credit for other graduate nursing courses earned more than five (5) years previously may be transferred. If the student proposes to replace a required nursing course with transferred credit, the student must submit a course syllabus and provide transcript evidence of attainment of a grade of “B” or higher in the course. Course equivalency will be evaluated by faculty currently teaching the LMU equivalent of the course. Designated faculty will make recommendations to the DNP Program Director regarding course substitutions. All transfer credit into the DNP program must be approved by both the DNP Program Director and/or the Dean of the Caylor School of Nursing.

A minimum of 1000 practice hours are required for the DNP program. Practice hours from previous practice courses may be considered for transfer credit. A maximum of 500 practice hours may be transferred in to the student’s program as determined by the accrediting entity. Practice hours considered for transfer will be reviewed and approved by the DNP Program Director.

## **Request for MSN Concentration Transfer:**

Students requesting to transfer to another concentration from their current program of study in the MSN program must submit an admission application to the Graduate Nursing Office. Transfer to another concentration is not guaranteed and will be reviewed by the admissions committee. The student must be in good standing in their current program of study and a formal letter should also be included with the admission application on why the student is requesting to transfer to another concentration.

## **EVALUATION METHODS**

Mastery of didactic content will be evaluated by a combination of in-class exams, on-line exams, application of content in graded case studies, oral and web-based presentations, as well as written papers and protocols. The combination of evaluative methods will vary from course to course and will be clearly explicated in course syllabi. The evaluative strategies of individual courses are designed to measure students’ attainment of course objectives. Criteria for evaluation of written assignments appear in the syllabus for each course.

Assignments will be returned to students in a timely fashion. Students will receive individualized feedback to facilitate improvement and progress. Each student's progress is reviewed periodically during, and at the end of, each semester. Evaluation is based on the student's performance on examinations, other assignments, and in the practice or laboratory setting. If a student's performance is judged to be borderline or failing during a course, the faculty member will discuss this with the student and advise the student regarding how to remediate.

## **Attendance Requirement**

Attendance is mandatory for any lecture, lab, practice, and online activities. Refer to the individual course syllabus for additional information.

## Grading Scale:

The LMU grading system is based on a four-point scale. The grading scale for the Graduate Programs MSN and DNP Programs is as follows:

Points*	Grade	Four-Point Scale
A	93-100	4.00 quality points
B+	89-92	3.33 quality points
B	83-88	3.00 quality points
C+	79-82	2.33 quality points
C	73-78	2.00 quality points
D+	69-72	1.33 quality points
D	63-68	1.00 quality points
F	Below 63	0.00 quality points*

Partial points will be rounded to the nearest full point; for example, 88.49=88 leads to a grade of B; and 88.50=89 leads to a grade of B+.

**Incompletes:** A grade of Incomplete (“I”) may be given in circumstances where the student has successfully completed the majority of the coursework and the instructor determines that *exceptional circumstances* warrant extending the time for the student to complete the required work. In order to receive an “I”, the student and course instructor must negotiate a contract containing a timeline specifying the date(s) by which remaining coursework will be completed (including deficit practice hours), and specifying the written assignments or examinations to be completed. *The form for documenting a contract for an “I” is found in this handbook under Section III: Forms.* It is the responsibility of the student to monitor progress towards completion of the contract to remove the Incomplete and to arrange for make-up assignments, exams, labs, or practice hours.

If a grade change request has not been submitted by the instructor by the required date, the “I” grade automatically becomes an “F” on the student’s transcript.

In general, an “I” grade in any sequential nursing course must be removed by the end of the first six weeks of the next semester in order for the student to continue enrollment in the next nursing course in the sequence. Refer to program student handbook for additional information.

## Practice Evaluation Methods

Students and faculty maintain ongoing dialog regarding practice experiences and individual performance. Dialog may occur in class, via practice logs or journals, via web-based communications, or in individual meetings as appropriate. Formal evaluations will occur in each practice course. Practice evaluation tools (student version, faculty version, and preceptor/facilitator version) are used to structure the formal evaluations. Some written assignments will be based on current practice data or cases (with all identifying data removed). Feedback regarding the development of diagnostic reasoning and practice management skills will be provided. **Practice performance is graded individually and should a student fail a practice course, the student will be dismissed from the program.**

**Practice Failure:** The instructor will seek input on practice performance from the preceptor/ facilitator; however final responsibility for the student’s grade is retained by the LMU CSON faculty.

## Repeating NURS Courses

Graduate nursing students must maintain a “B” (3.0) cumulative grade point average (GPA) to remain in good academic standing. Each course syllabus clearly outlines the criteria for successful course completion.

**MSN Program – FNP and FPMHNP** students may repeat a maximum of one nursing course (NURS 500, NURS 510, NURS 520, NURS 530, NURS 580, NURS 590) if a “C” was earned for the course. This would require an advisement session and a revised plan of study for the student by the academic advisor and approval of the change from the Concentration Director. The student must present a plan for success as part of the advisement session. **The student will not continue with other nursing coursework until the course is repeated successfully.** Student must repeat the course for which a “C” was earned, and earn a “B” for the second attempt. The student must complete courses at the campus for which they were accepted and enrolled. Only the most recent grade will be used in computing the cumulative GPA. All attempts will remain part of the student’s permanent academic record. The following courses require a “B” or higher grade, and cannot be repeated: NURS 561, NURS 561A, NURS 562, NURS 562A, NURS 564, NURS 564A, NURS 563, NURS 563A, or NURS 565.

**Nurse Anesthesia students - No MSN NURS course may be repeated.**

**DNP Program** - Students may repeat a maximum of one DNP nursing core course if a “C” or below was earned for the course. If a DNP student desires to repeat a course that they have not achieved a grade of “B” or higher, he/she is required to submit a DNP readmission form. Readmission is not guaranteed. The student will not be permitted to progress in the program until the course is repeated. If the DNP student does not complete the course which they were unsuccessful within 18 months, the student will be released from the program. If an individual desires to be admitted to the DNP program at a later date they must reapply. If two grades below a “B” are earned in any DNP course, whether in the same or different semesters, the student becomes ineligible for admission, readmission, and/or progression in the DNP program and will be dismissed from the program.

## UNIVERSITY SERVICES AND RESOURCES

### **The Abraham Lincoln Museum**

Located at the front of campus, The Abraham Lincoln Museum contains one of the largest Civil War and Lincoln collections in the world. Hours are 9 a.m. to 4 p.m. Monday - Friday, 11 a.m. to 4 p.m. on Saturday, and 1 p.m. to 4 p.m. on Sunday. LMU students are admitted free with ID card. Guest passes are available for family members of current LMU students.

Groups are welcome and are asked to notify the museum in advance of their visit. Group rates are available with advance reservations. A gift shop, containing items of interest to students and visitors, is also housed within the museum. Visit the [Museum website](#) for upcoming events and additional information.

### **Tagge Center for Academic Excellence**

The Tagge Center for Academic Excellence is a service of LMU providing a variety of free assistance to meet student and faculty needs. These services include peer tutoring; lecture note-taking assistance; computer and printer availability; writing assistance; vocabulary development; and training in test preparation and test-taking. To receive assistance or to schedule an appointment, the student should phone campus extension 6310 or visit the Tagge Center for Academic Excellence. A staff member or peer tutor will work to meet the student's individual needs. The Tagge Center for Academic Excellence is located on the second floor of the Student Center.

### **Student Support Services Program**

The Student Support Services program is a federally funded program to assist the student seeking academic help due to weak educational background or current academic difficulty. The program offers services in the areas of academic and financial advisement, career planning, personal growth, tutoring and mentoring.

Following federal guidelines, students interested in participating in the Student Support Services Program must apply for acceptance; the accepted student may utilize all services free of charge. Applications are available in the student Support Services office, located on the second floor of the Student Center.

### **Student Health Insurance**

Students must have health insurance upon entering Graduate program. Students must submit adequate documentation demonstrating coverage of health insurance. Students are required to notify immediately the Graduate Nursing office of any change in health insurance provider or coverage.

### **Academic Advisement**

Each student is assigned an academic advisor according to his/her chosen concentration of study. The academic advisor assists the student in selecting appropriate courses for each academic semester. The student bears ultimate responsibility for effective planning, progression and completion of all requirements for the chosen degree, but the academic advisor can give valuable direction and encouragement. The MSN student and the academic advisor are responsible for making sure that the student has completed all the nursing coursework to sit for the MSN Comprehensive Exam. The DNP student should meet with the academic advisor a minimum of once each semester to update and review the plan of progression through the established curriculum.

### **Organizations**

Lincoln Memorial University encourages participation in campus organizations. For information concerning membership or meeting times of the many LMU organizations, contact the Office of Student Services. If your needs are not met by the existing organizations you may form your own organization under guidelines provided by the Office of Student Services.

### **Library Services**

The Carnegie-Vincent Library maintains a website that provides students with resource descriptions, search instructions, policies governing the delivery of books/journals, subject resource guides, electronic resources, electronic reference assistance, tutorials on library resources, contact information for the library and librarians, and web-based acquisition and interlibrary forms to submit. The library has created a self-paced, web-based tutorial to introduce nursing students, staff, and faculty to important research concepts and how to use electronic nursing resources. It can be accessed at <http://www.lmunet.edu/library/tutorialnursing/index.html>. The Carnegie-Vincent Library website can be found at <http://www.lmunet.edu/library>. The Lon and Elizabeth Parr Reed Medical and Allied Health Library, which is housed within the Carnegie-Vincent Library, maintains a website that provides students with access to the medical and allied health electronic resources and interactive websites that enhance learning; the website can be found at <http://www.lmunet.edu/medlib>. Additional information on library resources can be found in the *LMU CSON MSN Student Handbook and LMU CSON DNP Student Handbook*.

**Computer Services/Resources** (See the current *Lincoln Memorial University Student Handbook On-Line* for additional information)

#### **Student Computer Accounts –Email/University Computers/WebAdvisor**

Students will have at least two user accounts that they are responsible for during his/her tenure at Lincoln Memorial University (LMU): email and WebAdvisor. Both accounts use the syntax first name.last name (e.g. Susan.Jones) and start out with the password as your 6 digit birthday (MMDDYY). These are separate accounts and changing the password on one account does not automatically change the password on the other.

It is student's responsibility to ensure that individual LMU passwords remain confidential. LMU does not accept responsibility for any password related breach of security. The student has the option to decline the assignment of a user name and password to access any accounts at LMU and may do so by contacting Information Services.

**Email:** This account is used to login to the computers attached to the LMU network infrastructure (including computers that are located at extended campuses). This user account is also used to check email using LMU's web based email. This is the student's University Email account.

**WebAdvisor:** The WebAdvisor user account is used to login to LMU's web-based portal to the administrative system, "WebAdvisor". This account allows students to check grades and financial information. Students are encouraged to obtain individual class schedules, financial information, and grades via WebAdvisor. Final grades are no longer mailed and will not be given out over the telephone. Each student is assigned a unique username and temporary password (which must be changed upon first log-in to WebAdvisor). To find or verify the username, choose "What's My User ID?" from the WebAdvisor main page and follow the prompts.

The student's account with the Finance Office must be paid in full and Perkins student loans must be in a current non-defaulted status in order for the student to gain access to WebAdvisor.

**University Internet:** Internet access is available in all residence halls on campus.

**Personal Computer Repair:** LMU does not provide personal computer repair services.

## COUNSELING

LMU counselors are available to help current students with personal, career and academic concerns that affect academic success and quality of life. The Director of Counseling, Jason Kishpaugh, can be contacted at [jason.kishpaugh@lmunet.edu](mailto:jason.kishpaugh@lmunet.edu) and/or 423.869.6401 (800-325-0900 ext. 6401).

## Extended Sites

In addition to the main Harrogate campus, LMU operates a number of extended learning sites to meet the needs of populations in the service area. LMU operates extended learning sites in communities where clusters of students and potential students have demonstrated need and support. Caylor School of Nursing graduate extended sites are at the following locations:

Cedar Bluff  
421 Park 40 North Blvd.  
Knoxville, TN 37923  
865-531-4100  
(FPMHNP & FNP)

Kingsport, TN—Center for Higher Education  
300 West Market Street  
Kingsport, TN 37660-4222  
(FNP)

## Financial Aid: Policies and Procedures

Lincoln Memorial University recognizes the problem of increasing educational costs and offers a substantial program of financial aid to assist students to pay for advancement in education. The University makes every effort to ensure qualified students are not denied opportunities to attend LMU due to limited financial resources. Each financial aid applicant must submit a Free Application for Federal Student Aid (FAFSA). After the student submits necessary application forms, the Financial Aid Office will determine eligibility for financial assistance.

## Financial Aid Services

The University offers a variety of grant, loan, and work programs to assist students. Grant programs include the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Tennessee Student Assistance Award, and various institutional scholarships. Educational loans are available to students through the Federal Perkins, Stafford, and PLUS loan programs. Information on these programs may be obtained from the Financial Aid Office. Graduate students should check with the Financial Aid Office for eligibility for assistance programs.

## Financial Aid Awards

Student eligibility for need-based financial aid is determined from information provided on the Free Application for Federal Student Aid (FAFSA). It is the student's responsibility to complete and submit all necessary application materials by the priority deadline of April 1. Students are required to reapply for financial aid each academic year. Renewal of financial aid awards is based on the individual student's demonstrated financial need, availability of funds and maintenance of satisfactory academic progress.

April 1 is the priority deadline to apply for financial aid. Feel free to contact the Financial Aid Office should you have any questions about the aid application process of the types of financial aid available at Lincoln Memorial University.

### **LMU Satisfactory Academic Progress**

Satisfactory Academic Progress (SAP) relating to Financial Aid federal regulations require that all students who receive federal financial aid make progress toward a degree. All colleges must have policies that ensure students are making progress both qualitatively and quantitatively. At LMU, beginning fall 2011, the following Satisfactory Academic Progress (SAP) Policy was established. The policy is reviewed at the end of each semester, including the summer term.

#### **Qualitative**

Students who fail to maintain satisfactory progress may not receive the following types of financial aid: Federal Stafford Loans, Federal PLUS Loans, other aid involving Title IV funds, or any other aid for which satisfactory progress is a requirement. These policies apply only to eligibility to receive financial aid. A student is considered to have made satisfactory academic progress provided he/she passes at least 67% of the cumulative credit hours attempted and has not reached 150% of time enrolled in an academic program (see Maximum Time Frame section).

Students must also earn a certain cumulative Grade Point Average (GPA) determined by their Academic program to maintain financial aid SAP. In the LMU Graduate Nursing programs, a student must maintain a minimum of a B average on all coursework. A student whose academic performance drops below the minimum standards will be placed on financial aid warning. A student can retain financial aid while on warning for one semester but must meet Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

Graduate Nursing students in the Nurse Anesthesia concentration and DNP Program who do not pass individual courses with a "B" average will be dismissed from the program.

#### **Quantitative-Hours Attempted vs Hours Earned**

A student is considered to have made satisfactory academic progress provided he/she passes at least 67% of the cumulative credit hours attempted. For instance, a student who attempts 18 credit hours must complete at least 12 of those credit hours to make satisfactory academic progress. A student whose academic performance drops below the minimum standards will be placed on financial aid warning. A student can retain financial aid while on warning for one semester but must meet Satisfactory Academic Progress by the end of that semester or be placed on Financial Aid Suspension.

#### **Quantitative-Maximum Time Frame**

No student will be eligible to receive financial aid for more than 150% of the published length of the program. This time is measured by credit hours attempted. For example, a student seeking a FNP degree totaling 43 credit hours cannot receive aid for more than 64 attempted hours ( $43 \times 150\% = 64$ ) if they are in good standing with the Caylor School of Nursing (CSON).

Students seeking a NA degree totaling 81 hours cannot receive aid for more than 121 attempted hours if they are in good standing with CSON. A student can attempt a maximum of 66 credit hours in pursuit of their 44 credit hour FPMNP degree if they are in good standing with the CSON. A student can attempt a maximum of 58 credit hours in pursuit of their 39 credit hours DNP degree if they are in good standing with the CSON. *If a student fails a NURS course then they are no longer in good standing with the CSON and will be dismissed from the program.*

Transfer credits will be evaluated and those credits that count toward the student's current academic program will count as both attempted and completed hours. Failing a class or withdrawing from a class, whether passing or failing, can affect SAP. Incomplete grades will not count against attempted hours, until a grade is recorded or the candidate is withdrawn from the class or classes. Satisfactory academic progress will be reviewed at the end of each semester.

#### **Appeals**

Students who are in SAP suspension may appeal to the LMU Financial Aid Appeals Committee. The appeal must be made in writing and explain why the student failed to make SAP and what changed that will allow the student to acquire SAP at the next evaluation. The appeal letter should be sent to the Executive Director of Financial Aid, 6965 Cumberland Gap Parkway, Harrogate, TN 37752. The committee will review the appeal letter along with any additional recommendations from appropriate faculty or staff members to determine if the student meets SAP standards by the next evaluation. If not, an academic plan can be developed to ensure the student meets SAP standards by a specific time in order to graduate from a program. If the committee does not approve the appeal, the student may take classes at his/her own expense to try to regain SAP. If the appeal is approved, the student will be placed on "Financial Aid Probation" for one semester. At the end of the next semester, the student must make SAP to continue receiving financial assistance. If any additional appeals are approved beyond one semester, an academic plan must be developed for the student and approved by the academic advisor, division Dean or the Vice President for Academic Affairs. The academic plan must detail exactly what courses are required for the student to complete the intended program of study at LMU.



### **Notification**

All Financial Aid Satisfactory Academic Progress notifications will be sent in two ways: a letter will be sent to the student at the home address and an e-mail notification will be sent to his/her LMU e-mail address. These notifications will be sent no later than four weeks after the end of the academic term reviewed.

### **Regaining Eligibility:**

#### **Quantitative-Maximum Time Frame**

To regain eligibility, you must graduate and advance to a new academic level.

#### **Quantitative-Hours Attempted vs. Hours Earned**

To regain eligibility, the student will take courses at own expense in a subsequent term or terms and meet the standards according to the cumulative credit hours completion ratio outlined above under the heading Quantitative. Once courses are taken and passing grades are earned, the student will notify the Office of Financial Aid to complete a clearance form.

#### **GPA**

To regain eligibility, the student must complete courses at own expense and raise the cumulative GPA to the acceptable standard. Once the student has completed the course and raised the GPA, he/she will need to notify the Office of Financial Aid to evaluate the coursework taken to see if financial aid can be awarded.

#### **Withdrawal from the University and Financial Aid**

Any student withdrawing from the University and has received financial aid must make an appointment with the Financial Aid office.

### **GRADUATE ASSISTANTSHIPS AND TRAINEESHIPS**

Depending upon the availability of external and intramural funding, graduate nursing may have graduate teaching assistantships, graduate research assistantships or traineeships available. Please consult the assigned faculty advisor for details on availability, requirements, applications, and deadlines.

#### **Application Process**

Graduate assistants must be currently enrolled. Graduate students wishing to apply for assistantship should contact the Program/Concentration Directors, for information about program availability, applications, and deadlines. If federal funding is received by LMU for traineeships, the amounts of individual awards will be contingent upon the amount of federal funding, the number of eligible graduate students, and any program criteria. Receiving funds in one year does not necessarily mean that funds will be approved in subsequent years. Students must be in good academic standing to receive these funds. Full-time students and students who commit to providing primary care services to underserved areas and/or to minority populations after graduation will receive priority for traineeships. Traineeship recipients must agree to submit data regarding professional activities following graduation to LMU for three years. Federal traineeships do not require a work assignment.

#### **Graduate Assistantships**

Programs of graduate study are designed to transform the individual from student to knowledgeable practitioner or professional scholar. A well-designed graduate assistantship can provide experiences which complement the student's program of study. While assistantships provide financial support to graduate student recipients, the primary goal of an assistantship is to facilitate progress toward the graduate degree.

To retain a graduate assistantship, the student is expected to perform well academically. Recipients of assistantships should meet with the supervising faculty person to develop a clear contract outlining the work to be done and identifying any need for in-service training. Thereafter, there should be regularly scheduled meetings to mentor and counsel the student and to evaluate the student's work. The graduate assistant is expected to meet the obligations of the assignment. The graduate assistant receives financial support for graduate study by contributing to the mission of the university. The totality of responsibility may be greater than that required of other students, but the opportunities for professional development also are greater for the graduate assistant.

#### **Traineeships**

Federally-funded traineeships are designed to help fund advanced nursing practice training in order to improve access to healthcare services for underserved populations. Individual funding is awarded based upon the intent of the student to serve in high priority areas. While there is no penalty if the student does not ultimately accept a position in an underserved area upon graduation, priority for future funding of a program is somewhat dependent upon the program's track record of having produced traineeship graduates who accept employment in underserved areas. Graduate students who receive a federally funded traineeship must be in the last two semesters of their training program and be willing to provide LMU with employment information for three years after graduation. Federal traineeships do not require a work assignment during graduate school.

## **Definitions and Tax Consequences**

An assistantship is a financial award, in the form of tuition waiver, to a graduate student for part-time work while pursuing a degree. Graduate assistants are appointed to perform various duties. Most commonly the duties relate to research and teaching support activities. According to the IRS regulations, graduate assistantship awards are considered taxable income. Traineeships are federally funded awards designed to support the final semesters of advanced practice education for students who intend to work with underserved populations. Support through the federal traineeship program is limited to the last two semesters of preparation as an advanced practice nurse. Students must be United States citizens or have permanent residency status to be eligible for federally-funded nurse traineeships. Since the traineeship is not awarded in payment for your services, the award may not be taxable.

According to the IRS, a traineeship is not taxable if the participant is a degree candidate at an institution which maintains a regular faculty and curriculum and normally has enrolled students and the funds are used to pay for tuition, fees, or required books, supplies, and equipment. For further information, the IRS website directs recipients of assistantships, scholarships, and traineeships to Publication 970 for use in preparing returns.

## **UNIVERSITY POLICIES**

### **Inclement Weather Policy**

The main sources of information regarding cancellation/delay of classes due to weather-related emergencies are on the LMU Website, Pathway, and dialing 1-866-325-8570 (Press 6 for weather-related messages and then respond to the appropriate prompt). Every effort will be made to have morning or daytime cancellation/delay notices posted by 6am and notices for evening classes (those beginning 6pm or later) posted by 4:30pm.

Extended learning sites utilizing local school facilities are closed when those facilities close due to weather conditions.

**LMU's inclement weather policy can be found at the following link to LMU's website:**

**<http://www.lmunet.edu/curstudents/weather.shtml>**

### **Students with Disabilities Policy**

LMU is committed to providing reasonable accommodations to assist students with disabilities in reaching their academic potential. If you have a disability which may impact your performance, attendance, or grades in this course, please contact Dr. Dan Graves, ADA Coordinator to discuss your specific needs.

If your disability requires an accommodation, you must register with the Office of Disability Services. The Office of Disability Services is responsible for coordinating classroom accommodations and other services for students with disabilities. Please note that classroom accommodations cannot be provided prior to the course instructor's receipt of an Accommodations Form, signed by you and the ADA Coordinator. To register with the Office of Disability Services, please contact the ADA Coordinator, Dr. Dan Graves at [dan.graves@lmunet.edu](mailto:dan.graves@lmunet.edu) and/or 423.869.6531 (800-325-0900 ext. 6531).

### **Sexual and Other Discriminatory Harassment**

LMU is committed to maintaining study and work environments that are free from discriminatory harassment based on sex, race, color, national origin, religion, pregnancy, age, military status, disability or any other protected discriminatory factor. Sexual or other discriminatory harassment of its students is strictly prohibited, whether by non-employees (such as contactors or vendors), other students, or by its employees, and LMU will take immediate and appropriate action to prevent and to correct behavior that violates this policy. Likewise, students are strictly prohibited from engaging in harassing behavior directly at LMU's employees, its visitors, vendors, and contractors. All students must comply with this policy and take appropriate measures to create an atmosphere free of harassment and discrimination. Appropriate disciplinary action, up to and including, as appropriate, suspension, expulsion, and termination from employment or being banned from LMU properties, will be taken against individuals who violate this policy.

### **MANDATORY REPORTING FOR TITLE IX SEX DISCRIMINATION AND HARASSMENT**

LMU is committed to providing a campus environment free of all forms of prohibited discrimination and sexual harassment (sexual assault, domestic and dating violence, gender or sex-based bullying and stalking, etc.). As an instructor, one of my responsibilities is to help create a safe learning environment for my students and for the campus as a whole. As a member of the University community, I have the responsibility to report any instances of sexual harassment, sexual violence and/or other forms of prohibited discrimination of which I become aware. This means that if you tell me about a situation of sexual harassment or sexual violence that may have violated university policy or state or federal law, I am required to share the information with my supervisor and/or the University's Title IX Coordinator. If you would rather share information about sexual harassment, sexual violence, or sex discrimination with an employee confidentially who does not have this reporting responsibility, you may share the information with campus counselors at the Office of Counseling Services.

If you have experienced any form of gender or sex-based discrimination or harassment and would like to file a complaint, please contact the Title IX Coordinator, Troy Poore, at [troy.poore@lmunet.edu](mailto:troy.poore@lmunet.edu) or 423-869-6376. Know that help and support are available. LMU has staff members trained to support survivors in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

## **LMU Student Email Policy**

Electronic mail (email), like postal mail, is an official mechanism for administrators, faculty, staff and students to communicate with each other. The University expects that email communications will be received and read in a timely manner. Students are expected to check email on a frequent and regular basis in order to stay current with University related communications, recognizing that certain communications may be time-critical. If a student receives an official e-mail from a University faculty member, administrator, or staff member and does not read that e-mail any subsequent repercussions *cannot be excused by "unread e-mail messages."*

Inappropriate emails, some examples of which are described below, are prohibited. Anyone receiving such an email should immediately contact the University Helpdesk.

Material that is fraudulent, harassing, profane, obscene, intimidating, defamatory, or otherwise unlawful or inappropriate may not be sent by email or other form of electronic communications. If a student engages in this type of behavior it will be considered a violation of the policy and will result in disciplinary action. Examples of inappropriate uses of e-mail are as follows:

- Sending bulk e-mails which do not relate to University Business or Student activities. Bulk e-mails which mention names and individuals in a derogatory manner are unprofessional and could be considered slanderous.
- The creation and exchange of messages which are harassing, obscene or threatening.
- The unauthorized exchange of proprietary information or any other privileged, confidential sensitive information.
- The creation and exchange of information in violation of any laws, including copyright laws, or University policies.
- The knowing transmission of a message containing a computer virus.
- The misrepresentation of the identity of the sender of an e-mail.
- The use or attempt to use the accounts of others without their permission.

Every student is issued an email account. Some faculty members require submission of homework assignments via email. Students may choose to access their email on the University computer systems, from their resident hall rooms on their personal computers or from home on their personal computers. LMU supports a web based email client that can be accessed from any computer that has access to the Internet. The syntax for LMU student email addresses is firstname.lastname@lmunet.edu.

- In the event two students have the same first and last name, a sequential number is added to the end of the last name, (ex. randall.johnson1@lmunet.edu). Students can access the web based client from LMU's website under the section Current Students & Faculty or using <http://www.lmunet.edu/exchange>. We encourage our students to use their LMU email accounts for all communication during their tenure at LMU. All LMU incoming and outgoing email is scanned for viruses. The computers (both desktops and laptops) located in the Library are dedicated for student use, to complete homework assignments and check their email.

Additional computer workstations are available in smaller computer labs in the Student Center, Avery Hall, the new Business Education Building, and Farr Hall on the Harrogate Campus. University owned computer labs are also available for students who take classes at any of our extended campus sites in Corbin, Kentucky, Knoxville and Maryville, Tennessee.

## **Acceptance of Facsimile and Scanned Signatures**

In furtherance of the principles underlying online programs of study, University and student agree that all documents to be signed in connection with the program of study may be delivered by facsimile transmission or by scanned image (e.g. .pdf or .tiff file extension name) as an attachment to electronic mail (email) sent from the student's university electronic mail account. Any signed document delivered via facsimile or scanned image shall be treated in all respects as having the same legal effect as an original signed document.

## **Smoke-Free Campus Policy**

Effective August 1, 2015, LMU is a Tobacco-Free Campus, with smoking and all other tobacco usage prohibited. This policy applies to all University buildings/grounds (including residence halls), including parking lots and cars parked on LMU properties; LMU-affiliated off-campus locations and clinics; and any buildings owned, leased or rented by LMU in all other areas. This policy applies to all faculty, staff, students, contractors, and visitors of LMU and is in effect 24 hours a day, year-round. Students must follow the smoking policies of the agencies at where practice placement are secured.

## **Alcohol and Drug Policy**

In compliance with Section 1213 of the Higher Education Act of 1965, as added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226), LMU offers a drug prevention program through the Office of Counseling and Lifestyle Management within the Office of Student Services. The program emphasizes the University's policy on illicit drugs and alcohol, legal and University sanctions for illicit use, and a description of health risks associated with the use of illicit drugs and alcohol, counseling and treatment available to the campus community. For additional information refer to current *LMU Student Handbook Online*. LMU policy further addresses rules of conduct, disciplinary action, educational programming, and counseling, treatment, and rehabilitation.

For additional specific Caylor School of Nursing Alcohol and Drug Policy refer to the current *LMU CSON MSN Student Handbook* "Caylor School of Nursing Drug and Alcohol Policy", and *LMU CSON DNP Student Handbook* "CSON Drug & Alcohol Policy".

## Criminal Background Checks

If a student is assigned for practice at a practice affiliate, other affiliate agency, organization, or school requiring a criminal background check, the student will be required to provide the requested information. If the agency denies the student's acceptance into the facility, the student will not be able to complete the practice field experience and will be withdrawn from the program.

In certain situations, investigative background reports are ongoing and *may be conducted at any time*. Access to the program may be denied at any time by the agency or Lincoln Memorial University.

Students are responsible for the cost of obtaining the necessary criminal background checks.

## GRADUATE TUITION INFORMATION

### General Information.

1. Correspondence address: **INCLUDE YOUR STUDENT ID NUMBER WITH YOUR INQUIRY**  
ATTN: Jill Neeley, Director of Student Accounts  
Lincoln Memorial University, Finance Office  
6965 Cumberland Gap Pkwy., Box 2003  
Harrogate, TN 37752-2003  
(423)869-6282, 1-800-325-0900, ext. 6282  
jill.neeley@lmunet.edu
2. When enrolling in the payment plan the enrollment fee is due at Registration, with the next payment due on the 15<sup>th</sup> of each month and thereafter according to which plan is chosen. The remaining payments will be billed monthly and may be drafted from your bank account (upon request), credit card, by cash or by mailing a check.
3. The full graduate program amount is not charged immediately to your account. Tuition is charged to your account **ONLY** as you register for classes.
4. Statements for students on the payment plan are provided for verification of payment and historical purposes only. The account balance will not reflect your total balance since tuition is charged only as you register for classes.
5. The student must be current with payments to receive grades or be eligible for registration. A student must have a zero balance to receive a transcript or be eligible for commencement.
6. Current credit/refund schedules apply to any student withdrawing from the University or ceasing to attend classes. You may lose a portion or all of your tuition payment if dropping a class or withdrawing. If you choose to withdraw please submit a *Withdrawal Form* to the Registrar's Office as soon as possible, complete the withdrawal process and meet the deadlines.
7. Students selecting a Stafford loan should contact the Financial Aid Office for further information at [finaid@lmunet.edu](mailto:finaid@lmunet.edu). Remember, your program **MAY REQUIRE YOU TO APPLY SEPARATELY** for the summer term if additional funds are needed and are not already listed on the LMU award letter. Please be sure to complete all necessary steps for your Stafford loan including completing entrance counseling, and signing a Master Promissory Note at [www.studentloans.gov](http://www.studentloans.gov). Your loan funds will not come in until all these steps are completed.
8. A 1098-T tax form will be forwarded with tuition costs only indicated for the terms attended during the calendar year. Contact your tax advisor regarding tax deductions.
9. If two consecutive payments are missed with Tuition Management Systems they will cancel the payment plan at which time the account balance will come due in full; if the balance is not paid immediately you may be administratively withdrawn from the semester.
10. If a payment with Tuition Management Systems is late the individual account will be charged \$40 per month.
11. Please be sure to check your LMU email account frequently as this is our primary form of communication to you regarding all student account information. If you have problems with your LMU email account contact the IS Help Desk at 423-869-7411.

### Tuition and Fees

The tuition cost to attend Lincoln Memorial University is substantially below the national average. The amounts included in the cost of each semester's registration are placed on the student's account in the Finance Office. Interest charges are added to unpaid balances at the end of each month. All charges are subject to audit and verification. The University reserves the right to correct any error by appropriate additional charges or credits. Tuition and fees are adjusted annually. The following are effective Fall Semester 2016 for the Family Nurse Practitioner (FNP), Nurse Anesthetist (NA), Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP), and DNP:

<b>FNP Tuition:</b>	\$ 735 per hour
<b>NA Tuition:</b>	\$ 9300 per semester
<b>FPMHNP Tuition:</b>	\$ 735 per hour
<b>DNP</b>	\$ 670 per hour

#### Additional fees:

Drop/Add Fee	\$15 per course, not to exceed \$100
Late Registration Fee	\$100
Directed/Independent Study Fee	\$25 per class plus course tuition
Graduation Fee	Contact Nursing
Comprehensive Fee	\$30 per year

Student Health Insurance Graduate students are responsible for maintaining health insurance throughout the program.

There is no out-of-state tuition differential. Failure to pay tuition and fees may lead to professional collection agency efforts to enforce payment. In such cases the student is responsible for all collection costs and expenses incurred by the University, including reasonable attorney fees.

### Tuition Payment Plans

Lincoln Memorial University provides a tuition payment option to degree-seeking graduate students completing a degree for fall and spring semester. Please check with the Cashier's Office for information on tuition payment plans.

### Refund Policies

In the event a student drops one or more classes, withdraws, or is administratively dismissed from the University for disciplinary or for financial reasons after registration is completed and prior to the end of a semester of enrollment, the student's eligibility for a refund of appropriate institutional tuition, room and board charges will be prorated as allowed.

A student must complete a *Change of Schedule* form (obtained from the Registrar's Office) for dropping one or more classes. Any situation in which all classes are dropped is considered to be a withdrawal from the University. Should the student fail to complete this process, all semester charges will become immediately due and payable (refer to "Withdrawal from the University").

Specific dates affecting the schedule of refunds appear on the Registration Policies page of the electronic class schedule, WebAdvisor, which is available on the LMU web site by selecting the Current Students and Faculty link; and/or the Office of Student Services, the Office of Registrar and the Office of Finance. Applicable institutional charges for fall and spring semesters are generally refunded according to the following schedule:

Through the first official day of classes .....	100%
After the first official day of classes and during the first week of the semester ....	90%
During the second week of the semester.....	75%
During the third week of the semester .....	50%
During the fourth week of the semester .....	25%
After the fourth week of the semester .....	0%
No refund of institutional charges will be made after the fourth week of the semester.	

For additional information please LMU refund policies found in the current *Lincoln Memorial University Catalog* under the heading of "Admissions, Expenses, and Financial Aid". The financial status of the student is affected by withdrawal from the University.

### MSN PROGRAM

The MSN Program offers the Master of Science in Nursing (MSN) degree in the advanced practice nurse concentrations of Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP). Admission requirements and curriculum plans for the concentrations follow. The *LMU CSON Graduate Student Handbook* provides extensive information on each MSN concentration.

#### MSN PROGRAM OUTCOMES

The graduates of the Master of Science in Nursing (MSN) program will be able to:

1. Function as advanced practice nurses capable of providing comprehensive care to persons across the lifespan in various health care settings.
2. Utilize critical thinking and creative reasoning to guide culturally competent advanced practice nursing care.
3. Synthesize theoretical and scientific knowledge for application in advanced practice nursing roles.
4. Collaborate on scholarly/research activities and utilize this knowledge appropriately.
5. Analyze contemporary health care policies and systems in relationship to delivery of culturally competent health care to persons across the lifespan.
6. Assume leadership roles and consider cultural, ethical, legal, budgetary, managerial, and decision-making knowledge/principles in serving the needs of diverse persons, groups, and global societies.
7. Evaluates one's professional self on an ongoing basis to maintain optimum functioning and continued growth as an advanced practice nurse.

## MSN ADMISSION REQUIREMENTS

Admission requirements for Family Nurse Practitioner (FNP), Nurse Anesthesia (NA), and Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentrations are provided in this catalog. See also the *LMU CSON MSN Student Handbook* for details regarding additional requirements for admitted students including things such as health status forms, proof of health insurance, current immunizations, CPR certification, drug screens, and criminal background checks.

### Family Nurse Practitioner Concentration

Admission requirements for the Family Nurse Practitioner concentration include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have a basic understanding of statistics and basic computer skills.
4. Completion of the Graduate Record Examination (GRE) is not required, but is recommended.
5. Minimum of three recommendations from healthcare professionals who can rate the applicant's potential. At least two must be from nursing professionals with an MSN or higher; one may be a professional in a related healthcare field.
6. A three-page letter to the Admissions Committee describing professional goals.
7. An unencumbered compact license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum may necessitate licensure in neighboring states.
8. Medical profile including immunizations record and urine drug screen completed no more than 60 days prior to enrollment in the MSN program.
9. A criminal background check and drug screen will be completed prior to enrollment no more than 60 days prior to enrollment in the FNP concentration.
10. Proof of health insurance at all times when enrolled in the program.

Students dismissed from another advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to the LMU CSON Family Nurse Practitioner concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from the program director stating that they are or withdrew in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

### Nurse Anesthesia Concentration

Admission requirements for the MSN Nurse Anesthesia concentration were developed to meet the *Standards for Accreditation of Nurse Anesthesia Educational Programs*. Admission requirements include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have basic understanding of statistics and basic computer skills.
4. Competitive GRE scores on Verbal Reasoning, Quantitative Reasoning, and Analytical Writing are required.
5. Minimum of three recommendations including one from faculty of the candidate's baccalaureate nursing program or immediate supervisor in a critical care setting and one from another professional in a related healthcare field (examples may include: Clinical Nurse Specialist, RN, CRNA, Anesthesiologist, Surgeon, or Intensivist).
6. Two undergraduate chemistry courses, at least one of which has a laboratory component.
7. A statement of professional goals.
8. An unencumbered license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum will require licensure in additional states including Kentucky, Georgia, and Virginia and any other states where students might obtain clinical experience.
9. A minimum of one year experience as a Registered Nurse in critical care; adult critical care experience preferred. .
10. The Nurse Anesthesia concentration is a full-time program. Students may only request full-time status.
11. Basic Life Support, Advanced Cardiac Life Support, and Pediatric Life Support must be current through December of the year in which the application is submitted.
12. Medical profile including immunizations record and urine drug screen completed no more than 60 days prior to enrollment in the Nurse Anesthesia concentration.
13. A criminal background check and drug screen will be completed prior to enrollment no more than 60 days prior to enrollment in the Nurse Anesthesia concentration.
14. Proof of health insurance at all times when enrolled in the program.

Students dismissed from a nurse anesthesia or other advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to LMU CSON Nurse Anesthesia concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from the program director stating that they are or withdrew when they were in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

### **Family Psychiatric & Mental Health Nurse Practitioner Concentration**

Admission requirements for the Family Psychiatric & Mental Health Nurse Practitioner concentration include:

1. Graduation from an accredited baccalaureate nursing program.
2. An overall academic record with a cumulative grade point average (GPA) of "B" (3.0) or better.
3. All applicants must have a basic understanding of statistic and basic computer skills.
4. Completion of the Graduate Record Exam (GRE) is not required, but is recommended.
5. Minimum of three recommendations from healthcare professionals who can rate the applicant's potential. At least two must be from nursing professionals; one may be a professional in a related healthcare field.
6. A three-page letter to the Admissions Committee describing professional goals.
7. An unencumbered compact license to practice as a registered nurse in the state of Tennessee is required for enrollment; clinical practicum may necessitate licensure in neighboring states.
8. Medical profile including immunizations record and urine drug screen completed no more than 60 days prior to enrollment in the MSN program.
9. A criminal background check and drug screen will be completed prior to enrollment no more than 60 days prior to enrollment in the FPMHNP concentration.
10. Proof of health insurance at all times when enrolled in the program.

Students dismissed from another advanced practice nurse program for academic, clinical, or behavioral reasons will not be admitted to LMU CSON Family Psychiatric & Mental Health Nurse Practitioner Concentration. Students who have been enrolled in another program and withdrew in good standing or are still enrolled in good standing must have a letter from the program director stating that they are or withdrew in good standing. Students who are in good standing or who left a program in good standing will be considered for admission.

## MSN CONCENTRATION CURRICULUM PLANS

### Family Nurse Practitioner Concentration

Lincoln Memorial University’s MSN degree program, Family Nurse Practitioner concentration, prepares nurses in an advanced practice role with competencies in family health promotion and culturally competent clinical management of common conditions across the life span to promote adaptation. Clinical courses have a 1:4 credit hour to clinical hour ratio. The seventeen month program requires 43 semester hours of graduate course work including 660 clinical hours. A Comprehensive Exam is required during the final semester. The Post-Master’s Certificate (PMC) option is available.

Students may request full or part-time status for the FNP concentration. The part-time option is only offered on a space available basis. Students wishing a part-time option must first discuss this with Dr. Jennifer Savage (Jennifer.savage@lmunet.edu), FNP Concentration Director. Part-time FNP students must meet with their advisor to plan an individualized progression plan. This individualized plan helps to ensure that course prerequisites are met and future course availability. A change in status from part-time to full-time or vice versa must be approved by the FPMHNP concentration and a new curriculum plan must be designed with the faculty advisor.

The full-time FNP curriculum plan is provided below. This concentration is offered at the Harrogate, Cedar Bluff, and Kingsport sites.

### FNP REQUEST FOR SITE TRANSFER

Students will not be allowed to transfer between campuses once admitted to a site **for the family nurse practitioner concentration.** If a student chooses to interrupt their NURS course sequence for any reason, a readmission application must be submitted to the Graduate Nursing Office. Readmission to the MSN program is not guaranteed.

### Sample Family Nurse Practitioner Curriculum

1 <sup>st</sup> Semester	Course	Credit Hours
NURS 510	Advanced Pathophysiology	3
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
		<b>10</b>
2 <sup>nd</sup> Semester		
NURS 500	Theoretical Foundations and Research Methods	4
NURS 561	Young and Middle Adults	4
NURS 561A	Young and Middle Adult Practicum	3
		<b>11</b>
3 <sup>rd</sup> Semester		
NURS 562	Pediatrics	2
NURS 562A	Pediatrics Practicum	2
NURS 564	Women’s Health	2
NURS 564A	Women’s Health Practicum	2
NURS 580	Contemporary Roles and Issues for Advanced Practice Nurses	4
		<b>12</b>
4 <sup>th</sup> Semester		
NURS 563	Lifespan of Older Adults	2
NURS 563A	Lifespan of Older Adults Practicum	2
NURS 565	Family Nurse Practitioner Internship*	3
NURS 590	Directed Scholarly Project	3
		<b>10</b>
	<b>TOTAL CREDITS</b>	<b>43</b>

\*Comprehensive Exam Course



## Nurse Anesthesia Concentration

Lincoln Memorial University's MSN degree program, Nurse Anesthesia concentration, prepares nurses in an advanced practice role with competencies in nurse anesthesia. The 28 month, 7 semesters, program requires 81 semester hours of graduate work including six (5) semesters of clinical practicum. Clinical courses have a 1:6 credit hour to clinical hour ratio.

A written Comprehensive Exam is required during the final semester. The Nurse Anesthesia concentration does not offer a part-time option. The full-time curriculum plan is listed below.

<b>Sample Nurse Anesthesia Curriculum</b>		
<b>Course</b>		<b>Credit Hours</b>
<b>Year 1</b>		
<b>Fall I</b>		
NURS 501	Advanced Anatomy & Physiology	4
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
NURS 581	Principles of Anesthesia I	3
NURS 581A	Principles of Anesthesia I-Lab	1
		<b>15</b>
<b>Spring I</b>		
NURS 511	Advanced Pathophysiology I	4
NURS 531	Anesthesia Pharmacology I	3
NURS 582	Principles of Anesthesia II	3
NURS 582A	Principles of Anesthesia II-Lab	1
NURS 583	Biochemistry/ Physics	2
		<b>13</b>
<b>Summer I</b>		
NURS 512	Advanced Pathophysiology II	2
NURS 571	Clinical Practicum I	5
NURS 500	Theoretical Foundations and Research Methods	4
		<b>11</b>
<b>Year 2</b>		
<b>Fall II</b>		
NURS 584	Principles of Anesthesia III	3
NURS 584A	Principles of Anesthesia III Lab	1
NURS 532	Anesthesia Pharmacology II	2
NURS 572	Clinical Practicum II	6
		<b>12</b>
<b>Spring II</b>		
NURS 573	Clinical Practicum III	6
NURS 580	Contemporary Roles and Issues for Advanced Practice Nurses	4
NURS 585	Advanced Anesthesia Concepts I	1
		<b>11</b>
<b>Summer II</b>		
NURS 577	Clinical Practicum IV	6
NURS 590	Directed Scholarly Project	3
NURS 586	Advanced Anesthesia Concepts II	1
		<b>10</b>
<b>Year 3</b>		
<b>Fall III</b>		
NURS 578	Clinical Practicum V	6
NURS 589	Synthesis Seminar*	3
		<b>9</b>
* Comprehensive Exam course		<b>Total Program = 81 credits</b>

### Family Psychiatric & Mental Health Nurse Practitioner Concentration

Lincoln Memorial University's MSN degree program, Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) concentration prepares nurses in an advanced practice role with competencies in mental health promotion and culturally competent care of common conditions with persons, groups, and families.

The FPMHNP concentration at LMU can be completed in 17 months of full-time study and requires 44 credit hours of graduate course work including a minimum of 660 clinical hours. Clinical courses have a 1:4 credit hour to clinical hour ratio. A Comprehensive Exam is required during the final semester. The Post-Master's Certificate (PMC) option is available. The concentration is offered at the Cedar Bluff site.

Students may request full or part-time status for the FPMHNP concentration. The part-time option is offered on a space available basis. Students wishing a part-time option in the FPMHNP concentration must first discuss this with Dr. Lisa Pullen (lisa.pullen@lmunet.edu), Concentration Director. Part-time FPMHNP students must meet with their advisor to plan an individualized progression plan. This will help to ensure that course prerequisites are met and future course availability. A change in status from part-time to full-time or vice versa must be approved by the Director and a new curriculum plan must be designed with the faculty advisor. The full-time curriculum plan follows.

### Sample Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) Curriculum

<b>Spring I</b>	<b>Course</b>	<b>Credit Hours</b>
NURS 510	Advanced Pathophysiology	3
NURS 520	Advanced Health Assessment	3
NURS 530	Advanced Pharmacology and Therapeutics	4
		<b>10</b>
<b>Summer I</b>		
NURS 500	Theoretical Foundations & Research Methods	4
NURS 535	Psychopharmacology	2
NURS 541	FPMHNP I	4
NURS 541A	FPMHNP I Practicum	2
		<b>12</b>
<b>Fall I</b>		
NURS 542	FPMHNP II	4
NURS 542A	FPMHNP II Practicum	4
NURS 580	Contemporary Roles & Issues for Advanced Practice Nurses	4
		<b>12</b>
<b>Spring II</b>		
NURS 543	FPMHNP III	2
NURS 543A	FPMHNP III Practicum*	5
NURS 590	Directed Scholarly Project	3
		<b>10</b>
	<b>TOTAL CREDITS</b>	<b>44</b>

\*Comprehensive Exam course

## **DNP PROGRAM OVERVIEW**

### **Program Description**

The Doctor of Nursing Practice (DNP) is a doctoral degree in the CSON that can be completed in four semesters of full time study; part time study options are available. The DNP program at LMU will prepare graduates as visionary leaders in the practice of nursing and delivery of healthcare locally, regionally and nationally in all settings. The program prepares graduates to demonstrate advanced competencies in areas including advanced practice skills, prevention and population health, organizational and systems leadership, practice scholarship and analytical methods, information systems/technology for transformation of healthcare, leadership in healthcare policy, inter-professional collaboration and population outcomes. The DNP program will prepare graduates to fully implement emerging science and practice innovation in health care.

### **Goal**

The DNP program provides the opportunity for nurses to earn a practice doctorate as practice scholars and expert clinicians in innovative healthcare that translates research into evidence in practice, measures patient outcomes, advances nursing roles in practice and nursing leadership, and transforms policy at all levels in healthcare systems to ensure quality and safety.

## **DNP PROGRAM OUTCOMES**

The outcomes of the DNP program are to prepare students as practice scholars in practice-oriented community-based roles that reflect translation of research into practice by incorporation of health policy, principles of epidemiology, information technology, evidence-based practice, business principles, collaboration, and health systems.,

Program Outcomes:

Upon completion of the DNP program students will be able to:

1. Synthesizes the evolution of knowledge within the discipline and the scientific foundations of evidence based care.
2. Provides leadership for quality improvement and change in complex organizational systems to improve health outcomes.
3. Translates and disseminates research evidence into practice.
4. Integrates health information systems and technology to support and improve patient care.
5. Engages in health advocacy and influences health policy.
6. Develops and utilizes interprofessional collaboration skills to improve health outcomes.
7. Demonstrates improved patient outcomes for individuals, aggregates, populations, and systems.
8. Prepares adaptive nurse leaders to engage in the delivery of health care to the fullest extent of their education and to be life-long learners.

## **DOCTOR OF NURSING PRACTICE ADMISSION CRITERIA/REQUIREMENTS**

1. Earned Masters of Science in Nursing (MSN) from a nationally accredited CCNE or ACEN program.
2. Certification (for Advanced Practice concentration) as Nurse Practitioner, Certified Nurse-Midwife, Clinical Nurse Specialist, or Certified Registered Nurse Anesthetist

**OR**

MSN with an Administration concentration and/or at least one year of experience in a nursing administration role

**OR**

An earned MSN in a different specialty than above will be considered on an individual basis. Note: a longer program of study and/or additional requirements may be required to fulfill required practice hours and consideration is not a guarantee of admission

3. Unencumbered licensure in the United States as a registered nurse. Practice will dictate specific state licensure.
4. At least two years of full-time work experience (or equivalent) in nursing as a registered nurse.
5. GPA 3.0 or above on a 4.0 scale.
6. Graduate Record Exam (GRE) scores for applicants with cumulative grade point average less than 3.4 as reported by the MSN institution.
7. Basic statistics course.
8. A completed application packet includes:
  - Completed DNP application form.
  - Official GRE scores (If applicable).
  - A current resume which includes employment history, military service, academic scholarships, awards and/or honors, professional memberships and awards, professional presentations or publication, and community service activities.
  - A three page typewritten letter discussing the applicant's goals and personal reasons to undertake doctoral education. The letter should indicate the applicant's career plans upon program completion.

- Three letters of reference pertaining to academic ability, professional proficiency, and personal integrity: one from the applicant's current supervisor, one from a faculty member who has worked with the applicant during previous academic study, and one professional reference selected by the applicant.
  - Official transcripts from each college, university, or nursing program attended.
  - A writing sample which describes a problem the applicant has identified in the practice setting and/or a published article authored by the applicant.
9. An optional telephone or in-person interview as part of the admission process.
  10. International students must demonstrate sufficient ability to read, write and speak English with a minimum score of 550 on the TOEFL.
  11. International students must submit official transcripts for evaluation to one of the following services: World Education Services ([www.wes.org](http://www.wes.org)) or Josef Silny & Associates ([www.jsilny.com](http://www.jsilny.com)).

### **Additional Information**

Prospective students who have been enrolled or are still enrolled in another program may be considered for admission to the Caylor School of Nursing DNP program. Student dismissed from another DNP program for academic, practice, or behavioral reasons will not be admitted to the Caylor School of Nursing DNP program. Prospective student must have a letter from the program director stating that the prospective student is currently or withdrew when they were in good standing.

Applicants are reviewed for the graduate program upon completion of all admission requirements. The applicant can be admitted as **full-time or part-time** student. If a student chooses to interrupt the NURS course sequence for any reason an admission application must be resubmitted to Graduate Nursing Office. Readmission to the DNP program is not guaranteed.

Accepted students must submit a completed medical profile form, immunization record, background check and urine screen prior to matriculation. Students must have and maintain for the duration of the program: unencumbered RN license, current infant, children, and adult CPR certification, health insurance, current immunization according to the CDC guidelines, negative drug screen, and background check. See DNP student handbook for detail.

**SAMPLE FULL-TIME POST-MASTER'S ACCELERATED DNP CURRICULUM**

<b>Course</b>	<b>Credit Hours</b>
<b>Summer I</b>	
NURS 700 Knowledge Development in Nursing Science	3
NURS 710 Biostatistics	3
NURS 705 Informational Systems and Technology Application	2
<b>Total Credit</b>	<b>8</b>
<b>Hours</b>	
<b>Fall I</b>	
NURS 720 Translational Research for Evidence-Based Practice	4
NURS 741 Adaptive Leadership	4
NURS 781 DNP Project I	2
<b>Total Credit</b>	<b>10</b>
<b>Hours</b>	
<b>Spring I</b>	
NURS 730 Epidemiology and Population Health	3
NURS 740 Collaboration, Health Policy, and Organizational Systems	4
NURS 760 DNP Practice I	3
NURS 782 DNP Project II	2
<b>Total Credit</b>	<b>12</b>
<b>Hours</b>	
<b>Summer II</b>	
NURS 742 Strategic Systems Thinking	4
NURS 761 DNP Practice II	3
NURS 783 DNP Project III	2
<b>Total Credit</b>	<b>9</b>
<b>Hours</b>	
<b>TOTAL PROGRAM CREDIT HOURS</b>	<b>39</b>

\* NURS 795 DNP Project or Practice DNP Completion (if needed) with approval of DNP Program Director.

\*\* Practice hours may be started with the approval of the DNP Program Director.

\*\*\* Part-time option is available. The program plan for part-time will be developed with the student and DNP Program Director.

<b>Program Credit Hours</b>	<b>Pre and/or Co-requisites</b>
DNP Core = 19 credits	NURS 700 is a prerequisite for NURS 720
DNP Practice = 6 credits	NURS 710 is a prerequisite for NURS 730
DNP Cognate = 8 credits	NURS 781 is a prerequisite for NURS 782
DNP Project = 6 credits	NURS 782 is a prerequisite for NURS 783
Total= 39 credits	NURS 760 is a prerequisite for NURS 761

## GRADUATE COURSE DESCRIPTIONS

### **NURS 500 – Theoretical Foundations and Research Methods**

4 cr hrs

Focuses on philosophical and historical health related theories as a framework for knowledge. Builds upon concepts from undergraduate nursing research to systematically examine quantitative and qualitative research methods and the reasoned critique of clinically relevant, published research. Examines the concept of evidence-based practice and its application to the delivery of culturally congruent care to promote adaptation. Discusses scientific information and access to health care data bases to facilitate development of scholarly activity. Creation of a focused review of literature using databases is explicated.

Prerequisite: Admission to the MSN Program as a degree-seeking or non-degree seeking student.

### **NURS 501 – Advanced Anatomy and Physiology**

4 cr hrs

Uses a systems approach to study anatomy and physiology of the human body with emphasis on mechanisms of homeostasis. Incorporates the study of anatomy and physiology of the cell, cardiovascular, pulmonary, nervous, gastrointestinal, renal, and endocrine systems along with the physiology of the immune system and the inflammatory response. Normal physiology of the pediatric population and obstetrical physiology is included in the course studies.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 520, 530, 581, 581-A.

### **NURS 510 – Advanced Pathophysiology**

3 cr hrs

Builds upon undergraduate science courses to focus on pathophysiological alternations across the lifespan. Emphasis is on the relationships between abnormal changes in specific systems and the impact on the development of diseases. The influences of cultural, developmental, genetic, environmental (including rural health issues), behavioral, and economic factors in alterations in Pathophysiological processes are explored.

Prerequisite: Admission to the MSN Program or as a degree seeking or non-degree seeking student.

### **NURS 511 – Advanced Pathophysiology I**

4 cr hrs.

Builds on the content of NURS 501. Emphasizes homeostatic mechanisms, functions and dysfunctions of pathophysiology with an emphasis on systems approach to pathological disease states. Emphasis is placed on the pathophysiology of cellular functions of the nervous, cardiac, musculoskeletal and respiratory systems.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 531, 582, 582-A, 583.

### **NURS 512 – Advanced Pathophysiology II**

2 cr hrs

Builds on NURS 511 and concerns the study of pathophysiology as related to homeostatic mechanisms, functions and dysfunctions with an emphasis on systems approach to pathological disease states. Emphasis will be placed on the endocrine, renal and hematological systems in the adult and pediatric individuals. Other topics presented include cancer and genomics.

Prerequisite: All Fall I and Spring I Nurse Anesthesia courses. Co-requisites: NURS 571, 500.

### **NURS 520 – Advanced Health Assessment**

3 cr hrs

Focuses on the development of advanced health assessment skills needed for delivery of comprehensive health care to persons across the lifespan with consideration of cultural and rural health needs to promote adaptation. Diagnostic reasoning is used to interpret data obtained from the history, physical examination, and diagnostic procedures to generate a comprehensive health assessment and problem list. Additional domains include: family processes, transcultural issues, nutrition, genetic variations, growth and development, spirituality, and health promotion, health protection, and disease prevention.

Prerequisite: Admission to the MSN Program.

### **NURS 530 – Advanced Pharmacology and Therapeutics**

4 cr hrs

Provides concentrated study in the art and science of pharmacokinetics, pharmacodynamics, pharmacotherapeutics, pharmacogenetics and pharmacoconomics to initiate appropriate pharmacological treatments in the management of common and recurrent health problems of persons across the lifespan in order to promote adaptation. Provides concentrated study to identify indications, contraindications, interactive and side effects of established and evidence based drug regimens for safe and appropriate pharmacological treatments. Concerns regarding developmental status, nutritional status, health status, or membership in a high risk group are identified. Strategies for counseling and education to promote informed adherence are explored. Ethical and legal regulations related to prescription writing and medication administration are addressed. Acquisition of prescriptive privileges for Advanced Practice Nurse settings necessary to provide complex innovative care to persons across the lifespan, with consideration of complementary, alternative and financial implications of medication use, is facilitated.

Prerequisite: Admission to the MSN Program.

### **NURS 531 – Anesthesia Pharmacology I**

3 cr hrs

Focuses on clinical pharmacology and discusses general principles of pharmacology including pharmacokinetics and pharmacodynamics of medications commonly used in the practice of anesthesia. Introduces the concepts and management of monitored anesthesia care and conscious sedation.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 582, 582-A, 583.

**NURS 532 - Anesthesia Pharmacology II**

2 cr hrs

Examines basic pharmacodynamics and pharmacokinetics of adjuvant drugs used in anesthesia. Includes topics such as psychopharmacological medications, prostaglandins, tocolytics, uterotonics, antineoplastic therapies, treatment of bronchospasm and histamine antagonists as related to anesthesia. Includes drugs and other treatments for acute and chronic pain. Includes the study of drug interactions, drug abuse and addiction.

Prerequisite: All Fall I, Spring I, and Summer I Nurse Anesthesia courses. Co-requisites: NURS 572, 584, 584A

**NURS 535 – Psychopharmacology**

2 cr hrs

Provides the advanced knowledge of psychopharmacology commonly seen in primary mental health care settings. Builds on the knowledge of pharmacokinetics, pharmacodynamics, and pharmacotherapeutics. Monitors the effects of established drug regimens to ensure the person's health promotion, health protection, disease prevention, and treatment. Ethical, legalities, and regulations related to prescription writing are addressed. Strategies for counseling and education to promote adherence, and ensure the appropriate plan of care and implementation of treatment are included. Facilitates the obtainment of prescriptive skills and privileges for Family Psychiatric & Mental Health Nurse Practitioners that are necessary to provide mental health care to persons and families across the lifespan with consideration of cultural and rural health needs.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 541, 541A.

**NURS 541 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) I**

4 cr hrs

Introduces principles, conceptual models, and theories related to the practice of psychiatric mental health nursing. Models of personality development and individual functioning provide a theoretical basis for understanding the development of psychopathology, and the selection of appropriate therapeutic strategies. Synthesizes theoretical and scientific knowledge for the assessment, diagnosis of health status, plan of care, and implementation of treatment including genetic and environmental factors. These competencies incorporate the health promotion and protection, disease prevention, and treatment in providing culturally competent care across the lifespan in rural, underserved and urban populations to promote adaptation.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 535, 541A.

**NURS 541A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) I Practicum**

2 cr hrs

Focuses on the clinical practice and management of common acute and chronic mental illnesses across the lifespan to promote adaptation. Evidence-based clinical practice guidelines are used for the assessment, diagnosis, plan of care, and implementation of treatment. Under the supervision of clinical faculty and preceptors, students will develop skills for conducting the mental health history and assessment, differential diagnoses, individual psychotherapy, diagnostic tests, and basic psychopharmacology. Emerging skills in collaborative interdisciplinary practice are used to deliver culturally competent care to rural, urban, and underserved individuals and families in a variety of health care delivery systems.

Prerequisites: Admission to the FPMHNP concentration; NURS 510, 520, 530. Co-requisites: NURS 500, 535, 541.

**NURS 542 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) II**

4 cr hrs

Builds on FPMHNP I, the FPMHNP provides cultural sensitivity to persons and families across the lifespan to meet the health needs of rural, urban, and underserved populations by incorporating intervention strategies that consider genetic and environmental factors influencing health promotion and protection, disease prevention, and treatment. Health promotion and protection will focus on identifying internal and external stimuli to promote optimal adaptation to screen or prevent a chronic condition. Evidence-based clinical practice guidelines are used for assessing, diagnosing, determining the plan of care, and implementation of treatment. Emphasis is placed on developing advanced competence in clinical reasoning and critical thinking. Students continue to develop professional role and relationship competencies under the supervision of preceptors and faculty. Continued integration of theory and research to provide evidence-based practice facilitate the development of broader competencies in the provision of culturally congruent mental health care. Students use multidisciplinary collaboration to secure needed consultations and referrals.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A. Co-requisites: NURS 542A, 580.

**NURS 542A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) II Practicum**

4 cr hrs

Uses evidence-based clinical practice guidelines in a variety of health care delivery systems. Emphasis is placed on the assessment, diagnosis of health status, and treatment of psychiatric disorders including diagnostic interviews, differential diagnosis, individual and group psychotherapy skills, and advanced psychopharmacology interventions to promote adaptation. Clinical experiences refine the teaching-coaching functions of the psychiatric mental health nurse practitioner in the provision of anticipatory guidance and counseling to persons and families across the lifespan to promote adaptation.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A. Co-requisites: NURS 542, 580.

**NURS 543 – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) III**

2 cr hrs

Focuses on application of the theoretical, evidence-based, and practicum knowledge acquired in FPMHNP I and II. Continued emphasis is placed on developing cultural sensitivity to the variations in mental health needs of rural, urban, and underserved populations. Students critically analyze clinical strategies and interventions in health promotion and protection, disease prevention, and treatment. Students further refine skills in critical thinking and diagnostic reasoning. Assessment, diagnostic, therapeutic, and health teaching strategies are

applied to a continuum of health promotion and prevention, and disease prevention. Emphasis is on managing and negotiating health care delivery systems, and monitoring and ensuring the quality of health care practice. Students develop and refine professional role competencies under the supervision of preceptors and faculty in mental health care facilities.

Prerequisites: NURS 500, 510, N520, N530, 535, 541, 541A, 542, 542A. Co-requisites: NURS 543A, 590.

**NURS 543A – Family Psychiatric & Mental Health Nurse Practitioner (FPMHNP) III Practicum** 5 cr hrs  
Emphasizes advanced clinical practice and management of chronic and acute mental illness across the lifespan to promote adaptation. Under the supervision of preceptors and faculty, students manage advanced mental health care for persons and families. Evidenced based clinical practice guidelines are used for advanced assessment, diagnosis, determining the plan of care, and implementation of treatment including diagnostic interviews, differential diagnosis, group and family psychotherapy skills, and advanced psychopharmacology interventions.

Prerequisites: NURS 500, 510, 520, 530, 535, 541, 541A, 542, 542A. Co-requisites: NURS 543, 580, 590.

**NURS 561 – Young and Middle Adults** 4 cr hrs  
Care of young and middle adults through examination of diagnostic, therapeutic and pharmacological regimens using evidence-based guidelines and research findings in primary care settings to promote adaptation. Emphasis is placed on developing cultural sensitivity to variations in health care needs of underserved, rural, urban, and populations. Includes primary, secondary, and tertiary prevention; risk analysis, management, referral, and measures to improve health status. Emphasizes integration of assessment findings to diagnose common clinical problems.

Prerequisites: NURS 510, 520, 530. Co-requisites: NURS 500, 561A.

**NURS 561A – Young and Middle Adults Practicum** 3 cr hrs  
Integrates theory and scientific knowledge with clinical practice for health promotion, diagnosis and management of common clinical problems in young and middle adults and their families in underserved, rural, and urban populations to promote adaptation. Emphasizes development of cultural sensitivity to various health care needs. Opportunities provided to apply knowledge of advanced assessment, pathophysiology, evidence-based practice; to provide primary, secondary and tertiary health promotion; to diagnose acute and chronic clinical problems using indicated diagnostic tests; and to determine treatment and management plans in private practice, primary care centers, and health care systems. Emerging skills in collaborative interdisciplinary practice are used to deliver culturally congruent primary care. Students provide care under the supervision of preceptors and clinical faculty; students manage and coordinate primary care.

Prerequisites: NURS 510, 520, 530. Co-requisites: NURS 500, 561.

**NURS 562 – Pediatrics** 2 cr hrs  
Focuses on assessment and management of health-related problems of children, adolescents, and families. Emphasizes anticipatory guidance, development, health promotion, health maintenance, and disease prevention and treatment. Evidenced based laboratory, diagnostic, therapeutic, pharmacological, and health-teaching strategies are applied to the comprehensive assessment and management of the primary care needs of families with children. Integrates knowledge gained from theory, research, health policy, roles, and clinical practice facilitate the development of broader competencies in the provision of multidisciplinary culturally congruent primary care. Exploration of issues specific to the provision of care in rural, underserved, and urban areas are examined.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562A, 564, 564A, 580.

**NURS 562A – Pediatrics Practicum** 2 cr hrs  
Provides opportunities to deliver advance practice care to children and adolescents in the clinical setting. Emphasizes competency in advance practice skills in implementation of a comprehensive and/or problem-focused examination; conduct a risk analysis; selection and analysis of appropriate screening and/or diagnostic tests; development of correct assessment; identification of proper differential diagnosis; and development of a management and evaluation plan for issues relevant to children and adolescents. Students integrate knowledge into application in the clinical setting in the provision of culturally congruent care within the health care setting with emphasis on multidisciplinary teamwork. With clinical supervision, students refine the provision of health promotion and anticipatory guidance to persons and families. Exploration of evidence-based practice in the form of evaluating research and other forms of scientific knowledge and how these are integrated into practice. Legislative, economic, rural, and ethical issues that impact the provision of care in the clinical setting will be explored.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 564, 564A, 580.

**NURS 563 – Lifespan of Older Adults** 2 cr hrs  
Emphasizes congruent care for older adults and their families. Focuses on theoretical and research-based knowledge of healthcare management of older adults in underserved, rural, and urban populations. Content includes physiological, pathological, and psychosocial changes in maintenance, minor acute illnesses, complex multidimensional, and chronic health problems. Emphasis is on assessment, intervention, evaluation strategies, and coordination of services.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563A, 565, 590.



**NURS 563A – Lifespan of Older Adults Practicum**

2 cr hrs

Focuses on clinical practice and health care management of the older adult in acute, extended and long-term care settings in underserved, rural, and urban areas to promote adaptation. Emphasizes advanced diagnostic reasoning and clinical decision making for common and complex problems in the older adult. Stresses development of advanced practice competencies and interdisciplinary expertise in management of acute and chronic health problems. Stresses development and implementation of care to maintain and promote physical, mental, emotional, and social health.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563, 565, 590.

**NURS 564 – Women’s Health**

2 cr hrs

Focuses on the care of women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes. Emphasizes health promotion and maintenance, disease prevention, and treatment. Evidence-based laboratory, diagnostic, therapeutic, pharmacological, and health-teaching strategies are applied to the comprehensive assessment and management of primary care needs of women. Integration of knowledge gained from theory, research, health policy, roles, and clinical practice facilitate the development of broader competencies in the provision of multidisciplinary culturally congruent primary care. Exploration of issues specific to the provision of care in underserved, rural, and urban areas are examined.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 562A, 564A, 580.

**NURS 564A – Women’s Health Practicum**

2 cr hrs

Provides opportunity to gain skills in the provision of advance practice nursing care to women across the lifespan who experience acute or chronic illness, gynecological disorders, pregnancy, or reproductive changes with clinical supervision. Focuses on competency in skills to obtain and conduct a comprehensive and/or problem-focused examination, select and analyze appropriate screening and/or diagnostic tests, conduct clinical assessment, identify diagnoses, and develop a management and evaluation plan for issues relevant to women’s health across the lifespan. Students refine the provision of health promotion and disease prevention. Exploration of evidence-based practice in the form of the evaluation of research and other forms of evidence, and integration into practice. Exploration of the development of multidisciplinary relationships within the clinical setting. Legislative, cultural, economic, rural, and ethical issues which impact the provision of care will be explored.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A. Co-requisites: NURS 562, 562A, 564, 580.

**NURS 565 – Family Nurse Practitioner Internship**

3 cr hrs

Provides opportunities to apply theoretical and evidence-based knowledge of health promotion, and diagnosis and management of common and complex health problems in persons across the lifespan in underserved, rural, and urban populations. Delivery of advanced nursing care through primary, secondary, and tertiary prevention. Focuses on advanced health assessment of persons and families. Emphasis on decision-making processes. Students demonstrate expertise in the clinical setting by provision, coordination, and direction of comprehensive care, including health states and complex, chronic and/or co-morbid conditions. Students demonstrate synthesis of knowledge gained from the culmination of the family nurse practitioner program. Uses extensive clinical placements. Clinical is facilitated by preceptors who provide opportunities to work in interdisciplinary health care teams.

Prerequisites: NURS 500, 510, 520, 530, 561, 561A, 562, 562A, 564, 564A, 580. Co-requisites: NURS 563, 563A, 590.

**NURS 571 – Clinical Practicum I**

5 cr hrs

Applies introductory anesthesia nursing knowledge regarding the delivery of anesthesia at a beginning level of competence for a variety of procedures in various clinical settings and across the patient lifespan. Instruction on aspects of a pertinent health history and chart review. Instruction in achieving successful intravenous access. Instruction regarding the formulation and implementation of appropriate management plans for adult patients (ASA I & II), undergoing elective procedures from low to moderate risk. Emphasizes use of the anesthesia machine, including the FDA recommended checkout procedure, as well as operation of physiological monitoring systems, anesthesia ventilators, and drug delivery systems. Emphasizes technical skills of airway management, to include mask management and laryngoscopy with endotracheal intubation. Presents common anesthetic drugs, including doses, toxicology, pharmacodynamics and pharmacokinetic profiles. Identifies information and processes related to maintaining ethical and legal conduct, including verbal communication, record keeping, and confidentiality of patient information.

Prerequisites: All Fall I and Spring I Nurse Anesthesia courses. Co-requisites: NURS 512, 500.

**NURS 572 – Clinical Practicum II**

6 cr hrs

Builds on the application of anesthesia nursing knowledge to the delivery of anesthesia at an advancing level of competency for a variety of procedures in various clinical settings and across the patient lifespan Provides instruction on the aspects of a pertinent health history and chart review. Provides instruction on achievement of successful intravenous access. Provides instruction regarding the formulation and implementation of appropriate management plans for adult patients (ASA I & II), undergoing elective procedures of moderate risk. Emphasizes proficiency of function and use of the anesthesia machine, including the FDA recommended checkout procedure, as well as operation of physiological monitoring systems, anesthesia ventilators, and drug delivery systems. Emphasizes proficiency with technical skills of airway management, to include mask management and laryngoscopy with endotracheal intubation. Emphasizes proficiency in use of all common anesthetic drugs as well as adjunct anesthesia drugs, including doses, toxicology, pharmacodynamics

and pharmacokinetic profiles. Stresses responsibility of maintaining ethical and legal conduct, including verbal communication, record keeping, and confidentiality of patient information.

Prerequisites: All Fall I, Spring I, and Summer I Nurse Anesthesia courses. Co-requisite: NURS 532, 584, 584A

### **NURS 573 – Clinical Practicum III**

6 cr hrs

Delivers anesthesia at the competent level to persons in a variety of procedures in various clinical settings. Can include on-call experiences and specialty rotations in student practice. Includes timely and appropriate airway evaluations and interventions for normal and abnormal presentations. Includes guidance on formulation of increasingly complex anesthesia care plans for ASA class I-V patients; including pediatric, obstetric, cardiac, neurological, and other specialty areas. Incorporates insertion and management of invasive physiological monitoring systems. Includes management and administration of spinal, epidural and peripheral nerve blocks.

Prerequisites: All Fall I, Spring I, Summer I, and Fall II Nurse Anesthesia courses. Co-requisites: NURS 580, 585.

### **NURS 577 – Clinical Practicum IV**

6 cr hrs

Includes delivery of anesthesia at the proficient level to persons in a variety of procedures in various clinical settings. Involves on-call experiences and specialty rotations. Emphasizes consistent demonstration of timely and appropriate airway evaluations and interventions for normal and abnormal patient presentations. Emphasizes the ability to formulate more complex anesthesia care plans for ASA class I-V patients; including, pediatric, obstetric, cardiac, neurological, and other specialty areas. Allows for demonstration of proficiency inserting and managing invasive physiological monitoring systems. Includes proficiency in managing and administering spinal, epidural, and peripheral nerve blocks. Can include student on-call experiences and specialty rotations.

Prerequisites: All Fall I, Spring I, Summer I, Fall II, and Spring II Nurse Anesthesia courses. Co-requisites: NURS 586, 590.

### **NURS 578 – Clinical Practicum V**

6 cr hrs

Emphasizes delivery of anesthesia at the proficient level of competence in all cases with enhanced emphasis on development of independent practice. Consists of student functioning as the primary nurse anesthetist with the clinical preceptor acting as a consultant. Includes student on-call and specialty rotations. Emphasizes consistent demonstration of timely and appropriate airway evaluations and interventions for normal and abnormal patient presentations. Emphasizes the ability to formulate complex anesthesia care plans for ASA class I-V patients and emergency situations and cases; including, pediatric, obstetric, cardiac, neurological, and other specialty areas. Emphasizes proficiency inserting and managing invasive physiological monitoring systems. Enhances proficiency in managing and administering spinal, epidural, and peripheral nerve blocks.

Prerequisite: All Fall I, Spring I, Summer I, Fall II, Spring II, and Summer II Nurse Anesthesia courses. Co-requisite: NURS 589

### **NURS 580 – Contemporary Roles and Issues for Advanced Practice Nurses**

4 cr hrs

Develops and builds awareness of the Advanced Practice Nurses role within complex health care systems that influence practice. Past and current epidemiological, economic, political, ethical, legal, social, environmental (including rural health issues), cultural aspects of health (in the U.S. and comparable international health care systems), and technological issues within the U. S. healthcare system are examined. Exploration of scope of practice, development of leadership skills and strategies to develop multidisciplinary partnerships required to influence health policy; provision of safe, quality care that includes culturally congruent care, and acceptable options to access care. The Advanced Practice Nurse role and the use of informatics, use of personal health care information, and in documentation in accordance with current regulatory processes and payer systems are explored. Additional topics on advocacy, legal, credentialing, and ethical issues will be examined.

Prerequisites: Admission to the MSN Program as a degree or non-degree seeking student.

### **NURS 581 – Principles of Anesthesia I**

3 cr hrs

Orients students to perioperative nurse anesthesia practice. Study of basic principles of perioperative anesthesia responsibilities, anesthesia instruments and biomedical instruments. Concepts include orientation to the operating environment, breathing systems, anesthesia machine, basic gas laws, cardiac monitoring, and non-cardiac monitoring. Concepts of anesthesia management include preoperative anesthesia assessment, and basic airway management.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 501, 520, 530, 581-A.

### **NURS 581A – Principles of Anesthesia I-Lab**

1 cr hr

Introduces the nurse anesthesia student to the operative environment including anesthesia machine and anesthesia delivery systems. Focus will include, anesthesia delivery systems, basic airway equipment, basic airway management skills, proper patient positioning and safety implications.

Prerequisite: Admission to the Nurse Anesthesia Concentration. Co-requisites: NURS 501, 520, 530, 581.

### **NURS 582 – Principles of Anesthesia II**

3 cr hrs

Introduces perioperative management and induction of anesthesia for patients with renal, gastrointestinal, hepatic, endocrine, ENT and neuromuscular diseases; orthopedic surgery; and obstetrical and fetal anesthesia. Includes anesthesia considerations for geriatric and pediatric populations in a variety of settings. The principles of advanced airway management and neuraxial anesthesia are presented.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582-A, 583.

**NURS 582A – Principles of Anesthesia II-Lab**

1 cr hrs

Introduces laboratory simulation experiences related to anesthesia concepts used in delivery of anesthesia to variety of surgical patients. Included are simulation experiences with neuraxial anesthesia techniques, advanced airway techniques and the induction of general anesthesia.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582, 583.

**NURS 583 – Biochemistry and Physics Concepts in Anesthesia**

2 cr hrs

Builds upon foundations of Advanced Nurse Anesthesia Principles I. Focuses on the anesthesia related concepts in biochemistry and physics. Topics include; chemical, biological, and cell biology considerations. Concepts of physics as they relate to anesthesia equipment including anesthesia machines, delivery systems, and compressed gases.

Prerequisite: NURS 501, 520, 530, 581, 581-A. Co-requisites: NURS 511, 531, 582, 582-A.

**NURS 584 – Principles of Anesthesia III**

3 cr hrs

Emphasizes advanced principles of anesthesia and related skills and anesthesia techniques. Focuses on anesthesia management for intrathoracic, vascular, cardiovascular, and intracranial procedures. Additional focus is placed on the management of patients with disease processes including but not limited to cardiovascular, renal, hepatic, neurological disorders. Includes concepts of management anesthetic complications, and postoperative care.

Prerequisite: All Fall I and Spring I Nurse Anesthesia courses. Co-requisite: NURS 532, 572, 584-A.

**NURS 584A – Principles of Anesthesia III-Lab**

1 cr hr

Builds on previous laboratory simulation experiences. Educational experiences will include to location of landmarks and techniques peripheral nerve block with and without ultrasound guidance, one-lung ventilation techniques, 12 Lead EKG interpretation, cricothyrotomy and placement of arterial and central line catheters.

Prerequisite: All Fall I, Spring I, and Summer I Nurse Anesthesia courses. Co-requisites: NURS 532, 572, 584.

**NURS 585- Advanced Anesthesia Concepts I**

1 cr hr

This course emphasizes advanced principles of anesthesia related skills and anesthesia techniques. It focuses on high risk obstetrics and high risk pediatrics including congenital fetal abnormalities. Other topics will include basic radiology concepts and chest x-ray interpretation. Crisis management application is simulated with high fidelity mannequins in a variety of monitored scenarios.

Prerequisite courses: All Fall I, Spring I, Summer I, Fall II, Nurse Anesthesia courses. Concurrent courses: NURS 573, 580.

**NURS 586-Advanced Anesthesia Concepts II**

1 cr hr

This course emphasizes advanced principles of anesthesia concepts and techniques. Concepts include providing perianesthesia care for patients with complicated morbidities, comorbidities in urgent and emergent conditions such as trauma, burns, organ transplant recipients, organ transplant donors, chronic pain management. Technical aspects focuses on peripheral nerve blocks utilizing ultrasound imaging principles and crisis management demonstration utilizing high-fidelity simulation. Prerequisite courses: All Fall I, Spring I, Summer I, Fall II, and Spring II Nurse Anesthesia courses. Concurrent courses: NURS 577, 590.

**NURS 589 – Synthesis Seminar**

3 cr hrs

Provides comprehensive review and preparation for the National Certification Examination for nurse anesthesia practice. Provides a comprehensive examination of anesthesia principles of pharmacology, anatomy, physiology, pathophysiology, biochemistry, and chemistry.

Prerequisite: All Fall I, Spring I, Summer I, Fall II, Spring II, Summer II Nurse Anesthesia courses. Co-requisite: NURS 578.

**NURS 590 – Directed Scholarly Project**

3 cr hrs

Synthesizes previously acquired knowledge with focus on a scholarly research project. Students work under the guidance of faculty on selected project topics. The resulting scholarly product will be submitted, or incorporated in a larger submission, for professional presentation and/or publication.

Prerequisites: NURS 500, 580.

**NURS 700 - Knowledge Development in Nursing Science**

3 cr hrs

This course critically examines theoretical and empirical knowledge within the discipline. Philosophical foundations of knowledge development in nursing, and the natural and social sciences are explored. Relevant theories from bioethics, biophysical sciences, psychosocial science, analytical science and organizational science are also addressed. Concepts and middle range theories used to guide nursing practice, influence patient outcomes, and improve health care delivery are emphasized.

**NURS 705 - Informational Systems and Technology Application**

2 cr hrs

This course will focus on the integration of informatics knowledge, informational systems and technology and their relationship and influence on healthcare. Key areas in informational systems and technology in healthcare relevant to the DNP role will be explored. Project management will be addressed. The optimization of informational systems and technology for the support of patient care,

research, evidence-based practice, evaluation of care, outcomes, and quality will be explored. The future of the expanding role of information systems and technology along with legal and regulatory requirements will be studied.

**NURS 720 - Translational Research for Evidence-Based Practice**

4 cr hrs

This course focuses on the translation of evidence into practice, and health care delivery systems for informing policy and improving health care practices, clinical outcomes, safety and quality. Translational science frameworks and change theory are addressed. Strategies for project development, implementation, evaluation, and methods of data collection and management are included. The process of knowledge dissemination and integration is also emphasized.

**NURS 730 - Epidemiology and Population Health**

3 cr hrs

This course provides an overview of central concepts and topical issues in population-based health and epidemiology with a focus on clinical prevention and values-based care of culturally diverse populations. Principles, concepts, and methods of population based-epidemiological research are evaluated. Legal and ethical implications of epidemiology, genetics, and population health are explored. Prerequisite: NURS 710

**NURS 740 - Interprofessional Collaboration, Health Policy, & Organizational Systems**

4 cr hrs

This course focuses on the knowledge and skills needed to collaborate interprofessionally and with stakeholders within organizational systems to influence, design, implement and evaluate health care policies that impact practice regulations, access to care, safety, cost and quality.

**NURS 741 - Adaptive Leadership**

4 cr hrs

This course will focus on the adaptive leadership skills, strategies, and behaviors necessary to develop and sustain collaborative interdisciplinary relationships within complex health care systems.

**NURS 742 - Strategic Systems Thinking**

4 cr hrs

This course will focus on the major aspects of strategic systems thinking as this relates to the management to complex health care systems. Comprehensive organizational, systems, and/or community assessments will occur to identify aggregate health or system needs, while working with diverse stakeholders in inter or intra-organizational personnel to improve patient outcomes. Scientific findings in nursing and other clinical sciences, as well as organizational, political, and economic sciences will be evaluated.

**NURS 760 – DNP Practice I**

3 cr hrs

This course is the first of two practice immersion courses for the preparation of advanced practice nurses with a doctorate of nursing practice. This course is designed to provide the DNP student with a comprehensive practice experience individually designed to meet their learning objectives as well as professional and career goals. The focus is on the refinement of adaptive leadership skills and on enhancing the student’s ability to apply theories, standards of practice, and evidence-based research to improve health care delivery and patient outcomes. The student will have an opportunity to apply knowledge and skills learned in the program and implement their DNP project. A minimum of 250 practice hours must be fulfilled to complete this course.

**NURS 761 – DNP Practice II**

3 cr hrs

This course is the second of two practice immersion courses for the preparation of advanced practice nurses with a doctorate of nursing practice. This course is designed to provide the DNP student with a comprehensive practice experience individually designed to meet their learning objectives as well as professional and career goals. The focus is on the refinement of leadership skills and on enhancing the student’s ability to apply theories, standards of practice, and evidence-based research to improve health care delivery and patient outcomes. The student will have an opportunity to apply knowledge and skills learned in the program to complete and evaluate their DNP project. A minimum of 250 practice hours must be fulfilled to complete this course. Prerequisite: N 760

**NURS 781 – DNP Project I**

2 cr hrs

This course is an introductory course that provides the student with advanced study and direction in practice application-orientation inquiry leading to the development of the DNP Project; reflecting the interest of the student and designed to meet individual interests and career goals. Emphasis is placed on the planning stage of the DNP Project.

**NURS 782 – DNP Project II**

2 cr hrs

The purpose of this course is to expand the knowledge and skills acquired in the NURS 781 DNP Project course to incorporate the essential components of the project in the appropriate area or area of practice to ultimately focus on project readiness for the implementation phase. The course will culminate with the student presenting the DNP project plan in a scholarly oral presentation to the DNP Project Team. Prerequisite: N: 781

**NURS 783 – DNP Project III**

2 cr hrs

The purpose of this course is to build upon knowledge and skills acquired in the NURS 782 DNP Project course and to culminate in the evaluation and dissemination of the DNP Project. The course will culminate with the student presenting the DNP project in a scholarly oral presentation and disseminating the results of the project. Prerequisite: N 782

## UNIVERSITY ADMINISTRATION

### President's Cabinet

James Dawson, EdD .....	President
Clayton Hess, PhD .....	Provost and Vice President for Academic Affairs
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Christy Graham, MBA, MAC .....	Vice President for Finance
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Brain Kessler, DO .....	Vice President and Dean, DeBusk College of Osteopathic Medicine
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### Academic Administrators

James Hurley, EdD .....	Dean, School of Business
Amiel Jarstfer, EdD .....	Dean, School of Mathematics and Sciences
Sylvia Lynch, EdD .....	Dean, Carter and Moyers School of Education
Martin Sellers, PhD .....	Dean, Paul V. Hamilton School of Arts, Humanities, and Social Sciences
Evelyn G. Smith, EdD .....	Assistant Vice President for Academic Affairs
Elizabeth Thompson, DMV .....	Dean, School of Allied Health Sciences
Travis Wright, PhD .....	Assistant Vice President for Academic Affairs

## GRADUATE FACULTY

### Graduate Faculty

While part-time and adjunct faculty make valuable contributions to the teaching at LMU, only full-time faculty and employees holding graduate faculty rank are listed below. The date following each name indicates the year of initial LMU faculty appointment.

#### **Mary Anne Modrcin, PhD, MSN, 2001**

Professor of Nursing  
Dean, Caylor School of Nursing  
PhD, University of Tennessee-Knoxville  
MSN, Boston University  
BSN, University of Kansas

#### **Tammy Dean, DNP, RN, CNE, 1988**

Associate Professor of Nursing  
Assistant Dean for Academics, BSN Program Chair  
DNP, Samford University  
MSN, University of Tennessee-Knoxville  
BSN, University of Tennessee-Knoxville

#### **Jane Castle, PhD, MSN, 2014**

Professor of Nursing  
Interim Chair, Graduate Programs  
PhD, Boston College  
MSN, University of Virginia  
BSN, East Tennessee State University  
Nursing Diploma, Roanoke Memorial Hospital School of Nursing

#### **Deborah Brickner, DNP, CNM, FNP-BC, 2016**

Assistant Professor of Nursing  
DNP, Post Master's FNP, Frontier Nursing University  
MSN, Midwifery, Columbia University  
BSN, New York University

**Robin Brooks, MSN, CPNP, APRN, 2014**  
Instructor of Nursing  
MSN, University of Texas at Arlington  
BSN, University of Texas at Arlington  
ASN, Grayson County College

**Stephanie Conder, DNP, APN-BC, 2016**  
Assistant Professor of Nursing  
DNP, University of Alabama  
MSN, University of Alabama at Birmingham  
BSN, University of Tennessee, Martin  
ASN, Jackson State Community College

**Rebecca Davidson, PhD, MSN, RN**  
Assistant Professor of Nursing  
PhD, Capella University  
MSN, University of Tennessee  
BSN, University of Tennessee

**Phyllis duMont, PhD, MSN, FNP-BC 2006-2008, 2012**  
Professor of Nursing  
PhD, University of Tennessee-Knoxville  
Post-Master's Certificate (FNP), Carson Newman College  
MSN, University of Tennessee-Knoxville  
BSN, Indiana University

**Jami D. England, MSN, FNP-BC, 2013**  
Clinical Facilitator & Instructor of Nursing  
MSN, Vanderbilt University  
BSN, University of Tennessee  
ASN, Lincoln Memorial University

**Kim Ferguson, DNP, FNP-BC, 2010**  
Assistant Professor of Nursing  
Director, Doctor of Nursing Practice (DNP) Program  
DNP, University of Tennessee Health Science Center  
MSN East Tennessee State University  
BSN, East Tennessee State University  
AS, Walter's State Community College

**Joy Lewis, MSN, CRNA, 2010**  
Instructor of Nursing  
Interim Assistant Director, Nurse Anesthesia Concentration  
MSN, University of Tennessee-Memphis  
BSN, University of Kentucky

**Carrie Lingerfelt, MSN, FNP-BC, CMN, 2013**  
Instructor of Nursing  
MSN, Vanderbilt University  
BSN, East Tennessee State University

**Crystal Odle, CRNA, DNAP, 2013**  
Associate Professor of Nursing  
Director, Nurse Anesthesia Concentration  
DNAP, Virginia Commonwealth University  
MSNA, Virginia Commonwealth University  
BSN, University of Virginia's College at Wise

**Amy Pettit, DNP, RN, CPN, 2007**

Assistant Professor  
Chair, ASN Program  
DNP, Samford University  
MSN, Vanderbilt University  
BSN, University of Tennessee

**Lisa Pullen, PhD, PMHCS-BC, 2001**

Professor of Nursing  
Director, Psychiatric Mental Health Nurse Practitioner Concentration  
PhD, Mississippi State University  
MSN, Mississippi University for Women  
BSN, Jacksonville State University

**Jennifer Savage, DNP, FNP-BC, 2009**

Instructor of Nursing  
Director, Family Nurse Practitioner Concentration  
DNP, Frontier School of Midwifery and Family Nursing  
MSN, Lincoln Memorial University  
BSN, East Tennessee State University  
ASN, Lincoln Memorial University

**Jennifer Stewart-Glenn, PhD, FNP 2013**

Assistant Professor of Nursing  
PhD, University of TN, Knoxville  
MSN, George Mason University  
BSN, Radford University  
ASN, Mountain Empire Community College

**Karen Whitman, DNP APN-BC, 2016**

Assistant Professor of Nursing  
DNP, University of St. Francis, Joliet, IL  
MSN, Rush University, Chicago  
BSN – Ft. Wayne Bible College

#### **Adjunct Practice Supervisors**

A current list of adjunct/practice supervisors for each semester is maintained in the Nursing office.

**Lincoln Memorial University**  
**Caylor School of Nursing**  
6965 Cumberland Gap Parkway  
Harrogate, TN 37752  
Phone: 1-800-325-0900  
[www.lmunet.edu](http://www.lmunet.edu)